Rector's Regulation of the University of Lampung
No. 19 the Year 2020
on
The Academic Regulation

By the grace of God Almighty
Rector of the University of Lampung

Considering   a.   that in order to improve the quality, relevance, effectiveness, and efficiency in the implementation of education to face challenges in accordance with the demands of local, national, and global changes, it is necessary to have the Academic Regulations

            b.   that the Academic Regulations of the University of Lampung as regulated in the Rector's Regulation Number 13 of 2019 need to be adjusted to developments, policies, and applicable laws and regulations so that it is deemed necessary to make changes

            c.   that based on the considerations as referred to in points a and b, it is necessary to establish a Rector's Regulation on the Academic Regulations

Oberving   1.   Law Number 20 of 2003 on the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301

           2.   Law Number 14 of 2005 on Teachers and Lecturers (State Gazette of the Republic of Indonesia of 2005 Number 157, Supplement to the State Gazette of the Republic of Indonesia Number 4586)

           3.   Law Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia Year 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336)

           4.   Law Number 20 of 2013 on Medical Education (State Gazette of the Republic of Indonesia of 2013 Number 132, Supplement to the State Gazette of the Republic of Indonesia Number 5434)

           5.   Government Regulation Number 19 the Year 2005 on National Education Standards (State Gazette of the Republic of Indonesia of 2005 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 4496)

           6.   Government Regulation Number 48 the Year 2008 on Education Funding Additional Indonesia (State Gazette of the Republic of Indonesia of 2008 Number 91

           7.   Government Regulation Number 37 of 2009 on Lecturers (State Gazette of the Republic of Indonesia of 2009 Number 76, Supplement to the State Gazette of the Republic of Indonesia Number 5007)

           8.   Government Regulation Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500)

9. Government Regulation Number 52 of 2017 on Implementing Regulations of Law Number 20 of 2013 concerning Medical Education (State Gazette of the Republic of Indonesia of 2017 Number 303, Supplement to the State Gazette of the Republic of Indonesia Number 6171)
10. Presidential Regulation No. 8 of 2012 on the Indonesian National Qualifications Framework (State Gazette of the Republic of Indonesia Year 2012 Number 24)
11. Regulation of the Minister of National Education Number 17 of 2010 on Prevention and Overcoming of Plagiarism in Higher Education
12. Regulation of the Minister for Empowerment of State Apparatuses and Bureaucratic Reform Number 17 of 2013 on Lecturer Functional Positions and Credit Scores as amended by Regulation of the Minister of Empowerment of State Apparatus and Bureaucratic Reform Number 46 of 2013 concerning Amendments to Regulation of the Minister of Empowerment of State Apparatus and Bureaucratic Reform Number 17 2013 concerning Lecturer Functional Positions and Credit Scores
13. Regulation of the Minister of Education and Culture Number 73 of 2013 on the Implementation of the Indonesian National Qualifications Framework for Higher Education
14. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 30 of 2014 on Procedures for Implementing Competency Tests for Students of the Professional Doctor or Dentist Program
15. Regulation of the Minister of Education and Culture Number 72 of 2014 on the Organization of Work Procedures at the University of Lampung
16. Regulation of the Minister of Education and Culture Number 81 of 2014 on Diplomas, Certificates of Competence, and Certificates of Higher Education
17. Regulation of the Minister of Research, Technology and Higher Education Number 6 of 2015 on the Statute of the University of Lampung
18. Regulation of the Minister of Research, Technology and Higher Education Number 19 of 2017 on the Appointment and Dismissal of Leaders of State Universities
19. Regulation of the Minister of Research, Technology and Higher Education Number 55 of 2017 on Teacher Education Standards
20. Regulation of the Minister of Research, Technology and Higher Education Number 18 of 2018 on National Standards of Medical Education
21. Regulation of the Minister of Research, Technology and Higher Education Number 59 of 2018 on Diplomas, Certificates of Competence, Professional Certificates, Degrees, and Procedures for Writing Degrees in Higher Education
22. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 on National Standards for Higher Education
23. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 4 of 2020 on Amendments to Regulation of the Minister of Education and Culture Number 88 of 2014 concerning Changes in State Universities to Legal and State Universities
24. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 5 of 2020 on Accreditation of Study Programs and Universities
25. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 6 of 2020 on New Student Admissions for Undergraduate Programs at State Universities

26. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 7 the Year 2020 on the Establishment, Amendment, Dissolution of State Universities, and the Establishment, Amendment, Revocation of Licenses for Private Higher Education

Upon Approval of
The Senate of the University of Lampung

DECIDES

To enact Rector's Regulation on the Academic Regulation

CHAPTER I
GENERAL PROVISIONS

Article 1

In this Regulation what is meant by:
1. The University of Lampung, hereinafter abbreviated as *Unila*, is a tertiary institution that provides academic education and can provide vocational education in various science and/or technology clusters and if it fulfills the requirements it can provide professional education.
2. Faculty is an academic executor which is a collection of supporting resources grouped according to majors or sections, which coordinates or organizes academic, vocational, or professional education within the same clump of disciplines of science, technology, arts, and/or sports.
3. The Rector is the Rector of *Unila*.
4. Dean is the dean of the Faculty who is authorized and responsible for the administration of the Faculty within *Unila*.
5. Director is the Director of the Postgraduate Program who is authorized and responsible for the implementation of the multidisciplinary Postgraduate Study Program and implements the quality assurance of Postgraduate education programs at the University.
6. Higher education is the level of education after secondary education which includes diploma programs, undergraduate programs, professional programs, and postgraduate programs, which are organized by universities based on the culture of the Indonesian nation.
7. Diploma Program is an educational program at the higher education level that aims to prepare personnel who can establish expertise and skills in their fields, are ready to work, and are able to compete globally.
8. Undergraduate Program is an undergraduate education program (S1) that can be used as an initial choice for students who have completed their secondary education.
9. Professional Program is an advanced program that is separate or not separate from the undergraduate program or four diploma/applied undergraduate programs.
10. Postgraduate Program is the academic implementer for multidisciplinary postgraduate study programs and the guarantor of quality standards for all Master's Degree, specialization, and doctoral study programs.
11. Department is an academic executor which is a collection of supporting resources for study programs in 1 (one) clump of disciplines of science, technology, art, and/or sports.
12. Section is a collection of resources in faculties that carry out educational programs in certain fields of science that function and have a structure similar to that of the department.
13. Study Program is a unit of educational and learning activities that has a certain curriculum and learning method in one type of academic education, professional education, and/or vocational education.
14. Laboratory/studio/workshop/garden/experimental/clinical skills are tools to support academic implementation in part or one branch of science, technology, and/or art.

15. Lecturers are professional educators and scientists with the main task of transforming, developing, and disseminating knowledge, and technology through education, research, and community service.
16. Educational staff are members of the community who devote themselves and are appointed to support the implementation of higher education, among others, librarians, administrative staff, laboratory assistants, and technicians, as well as information engineering institutions.
17. Students are students who are registered in the study program.
18. The academic community is an academic community consisting of lecturers and students.
19. Curriculum is a set of plans and arrangements regarding graduate learning outcomes, study materials, processes, and assessments that are used as guidelines for the administration of study programs.
20. Competence is a set of intelligent actions consisting of cognitive skills and attitudes which are basic knowledge, skills, values, and attitudes that are reflected in the habits of thinking and acting that are dynamic, developing, and can be achieved over time.
21. Learning is a process of student interaction with lecturers and learning resources in a learning environment.
22. *Program Studi di Luar Kampus Utama* (*PSDKU*) -- Study Programs Outside the Main Campus are study programs held in administrative districts/cities/cities that are not directly adjacent to the main campus.
23. Distance Education, hereinafter abbreviated as DE, is a teaching and learning process carried out remotely through the use of various communication media.
24. Semester Credit System, hereinafter abbreviated as SCS, is a system for administering educational programs in which students determine their own study load and the courses that are taken each semester in the education unit; The study load for each course in the credit is stated in semester credit units.
25. Semester Credit Units, hereinafter abbreviated as credits (SCU), are the amount of time for learning activities that are charged to students per week per semester in the learning process through various forms of learning or the amount of recognition for the success of students' efforts in participating in curricular activities in a study program.
26. Semester is the smallest unit of time to express the length of an educational program at an educational level.
27. Academic degree is a title given to graduates of academic education at universities that provide academic education.
28. Professional designation is a designation given to graduates of professional and vocational education at universities that provide professional and vocational education.
29. Research is an activity carried out according to scientific principles and methods in a systematic way to obtain information, data, and information related to understanding and/or testing.
30. Community service is the activity of the academic community that utilizes science, technology, and/or science to advance the welfare of the community and educate the nation.
31. Freedom of learning is a policy direction that gives freedom and autonomy to educational institutions, and is free from bureaucratization, lecturers are freed from complicated bureaucracy, and students are given the freedom to choose the fields they like.
32. An independent campus is one of the embodiments of student-centered learning which is very essential with a learning process that provides challenges and opportunities for developing creativity, capacity, personality, and student needs, as well as developing independence in seeking and finding knowledge through realities and field dynamics such as ability requirements, real problems, social interaction, collaboration, self-management, performance demands, targets, and achievements.
33. National Higher Education Standards are standard units that include National Education Standards, plus Research Standards, and Community Service Standards.
34. *Kerangka Kualifikasi Nasional Indonesia* (*KKNI*) -- Indonesian Qualifications Framework, is a competency leveling framework that can juxtapose, equalize, and integrate the fields of education and the field of job training and work experience in order to provide recognition of work competencies in accordance with the work structure in various sectors.
35. Transfer of education program is the transfer from one study program to another study program

CHAPTER II
CONTENTS

Part One
Types of Higher Education

Article 2

(1) The types of higher education implemented consist of academic education, professional education, and vocational education.
(2) Academic education consists of undergraduate and postgraduate programs.
(3) Professional education is classified based on the field of science.
(4) Vocational education consists of Diploma, Applied Undergraduate Program's, Applied Master's Degree, and Applied Doctoral Programs.

Part Two
The Purpose and Functions of Higher Education

Article 3

(1) The purpose of higher education is to form academic people who have
   a. attitude:
    1.   having faith and fear of God Almighty and being able to show a religious attitude;
    2.   upholding human values in carrying out duties based on religion, morals, and ethics;
    3.   contributing to the improvement of the life quality of the society, as a nation, as a state, and to the advancement of civilization based on Pancasila;
    4.   becoming citizens who are proud and love their homeland, have nationalism and a sense of responsibility to the state and nation,
    5.   appreciating the diversity of cultures, views, religions, and beliefs, as well as the opinions or original findings of other people
    6.   cooperating and having social sensitivity and concern for society and the environment;
    7.   obeying the law and discipline in social life and state;
    8.   internalize academic values, norms, and ethics;
    9.   demonstrating a responsible attitude towards work in the field of expertise independently;
    10. internalizing the spirit of independence, struggle, and entrepreneurship.

   b. general skills according to the level of the program and the type of higher education:
   1. General skills of the doctoral program, namely:
    a.   able to discover or develop new scientific theories/conceptions/ideas to contribute to the development and practice of science and/or technology that pays attention to and applies humanities values in their fields of expertise, by producing scientific research based on scientific methodologies, logical, critical, systematic, and creative thinking ;
    b.   able to compile interdisciplinary, multidisciplinary, or transdisciplinary research, including theoretical studies and/or experiments in the fields of science, technology, art, and innovation as outlined in the form of dissertations, and papers that have been published in reputable international journals;
    c.   able to choose research that is appropriate, current, advanced, and provides benefits to mankind through an interdisciplinary, multidisciplinary, or transdisciplinary approach, in the context of developing and/or producing problem-solving in the fields of science, technology, art, or society, based on the results of studies on availability of internal and external resources;
    d.   able to develop a research roadmap with an interdisciplinary, multidisciplinary, or transdisciplinary approach, based on a study of the main research objectives and their constellation on a broader target;
    e.   able to formulate scientific arguments and solutions, technology, or art based on a critical view of facts, concepts, principles, or theories that can be accounted for scientifically and

academically ethically, as well as communicating them through the mass media or directly to the public;

f. able to demonstrate academic leadership in the management, development, and guidance of resources and organizations under their responsibility;

g. capable of managing, including storing, auditing, securing, and retrieving data and information on research results that are under their responsibility;

h. able to develop and maintain collegial and peer relations within their own environment or through collaborative networks with research communities outside the institution.

2. General skills of the master's program, namely:

a. able to develop logical, critical, systematic, and creative thinking through scientific research, creation of designs or works of art in the fields of science and technology that pays attention to and applies humanities values according to their field of expertise, compiles scientific conceptions and study results based on rules, procedures, and scientific ethics in the form of a thesis or other equivalent form, and uploaded on the university's website, as well as papers that have been published in accredited scientific journals or accepted in international journals;

b. able to carry out academic validation or studies according to their field of expertise in solving problems in society or relevant industries through the development of their knowledge and expertise;

c. able to compile ideas, thoughts, and scientific arguments responsibly and based on academic and university ethics, as well as papers that have been published in accredited scientific journals or accepted in international journals;

d. able to carry out academic validation or studies according to their field of expertise in solving problems in the relevant community or industry through the development of their knowledge and expertise;

e. able to compile ideas, thoughts, and scientific arguments responsibly and based on academic ethics, and communicate them through the media to the academic community and the wider community;

f. able to identify the scientific field that is the object of his research and position it into a research map developed through an interdisciplinary or multidisciplinary approach;

g. able to make decisions in the context of solving problems in the development of science and technology that pays attention to and applies humanities values based on analytical or experimental studies of information and data;

h. able to manage, develop and maintain networks with colleagues, peers within the institution, and the wider research community;

i. able to increase learning capacity independently;

j. able to document, store, secure, and rediscover research data in order to ensure validity and prevent plagiarism.

3. General skills in professional programs, namely:

a. able to work in the field of basic expertise for specific types of work and have work competencies that are at least equivalent to the standard of professional work competence:

b. able to make independent decisions in carrying out their professional work based on logical, critical, systematic, and creative thinking;

c. able to communicate ideas/arguments or innovative works that are useful for professional development and entrepreneurship, which can be accounted for scientifically and professionally ethically, to the public, especially the professional community;

d. able to critically evaluate the results of work and decisions made in carrying out his work by himself and by colleagues;

e. able to improve their professional expertise in specific fields through training and work experience;

f. able to improve the quality of resources for

g. development of the organization's strategic program;

h. able to improve the quality of resources to solve problems in their professional field;

i. able to cooperate with other professions in the same field in solving work problems in their professional field;

j. communicate it through the media to the academic community and the wider community;

k. able to identify the scientific field that is the object of his research and position it into a research map developed through an interdisciplinary or multidisciplinary approach;

l. able to make decisions in the context of solving scientific and technological development problems that pay attention to and apply humanities values based on analytical or experimental studies of information and data;

m. able to manage, develop, and maintain

n. networking with colleagues, peers within the institution, and the wider research community;

o. able to increase learning capacity independently;

p. able to document, store, secure, and rediscover research data in order to ensure validity and prevent plagiarism.

4. General skills of undergraduate programs, namely:

a. able to apply logical, critical, systematic, and innovative thinking in the context of developing or implementing science and technology1 that pays attention to and applies humanities values in accordance with their field of expertise;

b. able to show independent, quality, and measurable performance;

c. able to examine the implications of the development or implementation of science and technology that pays attention to applying the values of the humanities in accordance with their expertise based on scientific principles, procedures, and ethics in order to produce solutions, ideas, designs, or art criticism, compiling a scientific description of the results of the study in the form of a thesis or report final project, and upload it on the university's website;

d. compiling a scientific description of the results of the studies mentioned above in the form of a thesis or final project report, and uploading it on the university's website;

e. able to make appropriate decisions in the context of solving problems in their area of expertise, based on the results of information and data analysis;

f. able to maintain and develop a network with supervisors, colleagues, and colleagues both inside and outside the institution;

g. able to be responsible for the achievement of group work results and perform supervision and evaluation of the completion of work assigned to workers under their responsibility;

h. able to carry out the process of self-evaluation of the working group under their responsibility, and able to manage the learning independently;

i. able to document, store, secure, and retrieve data to ensure validity and prevent plagiarism.

5. General skills of diploma III program, namely:

a. able to complete wide-ranging work and analyze data using a variety of appropriate methods, both non-standard and standardized;

b. able to show quality and measurable performance;

c. able to solve work problems with the nature and context in accordance with their applied area of expertise based on logical thinking and innovation, and responsible for the results independently;

d. able to compile reports on results and work processes accurately and validly and communicate them effectively to other parties;

e. able to work together, communicate, and be innovative in their work;

f. able to be responsible for the achievement of work results group and supervise and evaluate the completion of work assigned to workers under their responsibility;

g. able to carry out the process of self-evaluation of the working group under their responsibility, and manage the development of work competencies independently;

h. able to document, store, secure, and retrieve data to ensure validity and prevent plagiarism.

(2) The function of higher education is as a forum to develop or shape the abilities, character, and personality of humans through the implementation of:

a. education to master, apply, and disseminate noble values, science, technology, arts, and sports;
b. research to discover, develop, adopt, and/or adapt noble values, science, technology, arts, and sports;
c. community service to apply noble values, science, technology, art, and sports in the context of advancing the welfare of society and the intellectual life of the nation.

Part Three
Introductory Language

Article 4

(1) The language of instruction in academic activities, both oral and written, is Indonesian.
(2) The regional language can be used as the language of instruction if it is in the delivery of knowledge and/or training and/or skills related to the regional language concerned.
(3) Foreign languages can be used in academic activities, both spoken and written.
(4) For classes that organize international programs, they are required to use the specified foreign language.

Part Four
Academic Year

Article 5

(1) The academic year of education begins in August.
(2) The academic year consists of two semesters, namely odd semesters and even semesters and each of them is carried out for at least 14 (fourteen) weeks.
(3) The academic year as referred to in paragraph (2), specifically for faculties that use the block system, is regulated by the dean's regulation.
(4) Between odd semesters and even semesters, intermediate semesters may be held.

Article 6

(1) Intermediate semesters can be taken by students to improve the value of the courses that have been taken and/or take new courses.
(2) For students who take new courses in the intermediate semester as referred to in paragraph (1), it can be done if the GPA of the courses that have been taken is more than 3.5 for the social science study program and 3.25 for the exact sciences study program, without the values of C, D, and E.
(3) The number of intermediate semester credits that can be taken by students is a maximum of 9 credits with a minimum number of 14 meetings for each course.
(4) The courses taken are determined by the study program or department or department with the approval of the subject lecturer and faculty.
(5) The courses that can be taken in the intermediate semester as referred to in paragraph (1) are not courses that have practicum.
(6) The procedure for administering the intermediate semester is further regulated in the Rector's Regulation.

Part Five
Education Implementation

Article 7

(1) The implementation of education is carried out by applying semester credit unit (SCU}.
(2) Education is carried out in study programs.
(3) The monodisciplinary study program is organized by the department/section/study program in the faculty.
(4) Study programs for majors/sections/stud1 programs are organized by the faculty

(5) A cross-faculty multidisciplinary study program is organized by the university.

(6) For faculties whose study program is in charge of the division, the implementation of education is carried out by the faculty.

(7) *Unila* may open, change or close the PSDKU in accordance with the provisions of the laws and regulations.

(8) *Unila* may organize distance learning in accordance with statutory provisions.

(9) The implementation of the specialist doctor education program is further regulated by a dean's regulation.

Article 8

(1) Education can be carried out in regular classes, parallel classes, cooperation classes, international classes, and distance learning.

(2) The regular class as referred to in paragraph (1) is a program that is prioritized for educating new graduates of the Senior High School (SHS) for diploma programs and graduates of undergraduate programs for postgraduate programs.

(3) Parallel class as referred to in paragraph (1) is a program organized to expand access for high school graduates to higher education for diploma programs and graduates from undergraduate programs for postgraduate programs.

(4) The cooperation class as referred to in paragraph (1) is an educational program organized on the basis of a memorandum of understanding and a cooperation agreement between *Unila* and other agencies or companies.

(5) The international class as referred to in paragraph (1) is a program organized by using a foreign language as an introduction and using a curriculum according to international standards.

(6) Distance learning as referred to in paragraph (1) is a program whose teaching and learning process is carried out remotely through the use of various communication media.

(7) The procedure for administering education in regular classes, parallel classes, cooperation classes and international classes is further regulated by the Rector's Regulation.

(8) Implementation of distance learning as referred to in paragraph (6) further regulated by the Rector's Regulation.

Part Six
Semester Credit Unit

Article 9

(1) One credit in the learning process in the form of lectures, responses, or tutorials, consisting of:
   a. face-to-face activities 50 (fifty) minutes per week per semester;
   b. structured assignment activities 60 (sixty) minutes per week per semester;
   c. 60 (sixty) minutes of independent activities per week per semester.

(2) One credit in the learning process in the form of a seminar or other similar form, consisting of:
   a. face-to-face activities 100 (one hundred) minutes per week per semester; and
   b. independent activities 70 (seventy) minutes per week per semester.

(3) Calculation of the study load in a block system, module, or other form is determined according to the needs of the faculty in meeting learning outcomes.

(4) One credit in the learning process in the form of practicum, studio practice, workshop practice, field practice, research, community service, and/or other similar learning processes, 170 (one hundred and seventy) minutes per week per semester.

Part Seven
College students

Article 10

(1) Requirements to become a student in diploma, Undergraduate Program, master, and doctoral programs
   a. having a diploma or certificate of graduation from education 1 (one) level or level of education below;
   b. if the diploma is not linear, it is required to take additional courses determined by the educational program), and
   c. meeting the entry requirements set by applicable regulations.
(2) Requirements to become a student in a professional program:
   a. having a diploma or certificate of graduation from an undergraduate education program or a four-diploma;
   b. meeting the entry requirements set by the applicable regulations.
(3) *Unila* accepts foreign students with the following conditions:
   a. having a letter of completion of senior high school or its equivalent for undergraduate programs and diploma programs, equivalent undergraduate diplomas for postgraduate programs;
   b. meeting the requirements that have been determined by the applicable regulations;
   c. obtaining a study permit from the Ministry of Research, Technology and Higher Education of the Republic of Indonesia which can be submitted through a representative of the Republic of Indonesia for those living outside Indonesia;
   d. bearing the cost of education, the amount of which is determined by the chancellor;
   e. not participating in political activities in Indonesia.

Part Eight
Lecturers

Article 11

(1) Lecturers consist of permanent lecturers, non-permanent lecturers, and guest lecturers.
(2) The permanent lecturers as referred to in paragraph (1) consist of permanent lecturers of *pegawai negeri sipil (PNS)* – civil servants, *Pegawai Pemerintah dengan Perjanjian Kerja (PPPK)* -- government employees with work agreement; and *Badan Layanan Umum (BLU)* – public service agency.
(3) Lecturers of the diploma-three program and the diploma-four program must have academic qualifications of at least a master's degree or an applied master's degree relevant to the study program.
(4) Lecturers of the diploma-three program and the diploma-four program as referred to in paragraph (3) may use professional certified lecturers relevant to the study program and have the lowest qualification equivalent to level 8 (eight) of KKNI.
(5) Lecturers of undergraduate programs must have academic qualifications of at least a master's degree or an applied master's degree relevant to the study program.
(6) Lecturers of the undergraduate program as referred to in paragraph (5) may use certified lecturers relevant to the study program and with the lowest qualification equivalent to level 8 (eight) of KKNI.
(7) Lecturers of professional programs must have academic qualifications of at least a master's degree or an applied master's degree relevant to the study program and have at least 2 (two) years of work experience.
(8) Lecturers of professional programs as referred to in paragraph (7) may use certified professional lecturers relevant to the study program and have at least 2 (two) years of work experience and have the lowest qualification equivalent to level 8 (eight) of KKNI.
(9) Lecturers of the applied master's program and master's program must have academic qualifications of graduate doctoral or applied doctoral degrees that are relevant to the study program.
(10) Lecturers of the master program and applied master's program as referred to in paragraph (9) may use certified professional lecturers relevant to the study program and with qualifications equivalent to level 9 (nine) of KKNI
(11) Lecturers of specialist and subspecialist programs must be qualified as sub-specialist graduates, doctoral graduates or applied doctoral graduates relevant to the study program and have at least 2 (two) years of work experience.
(12) Lecturers of the doctoral program and applied doctoral program must have academic qualifications of graduates of a doctorate or applied doctorate that are relevant to the study program, and can use

professional certified lecturers that are relevant to the study program and have qualifications equivalent to level 9 (nine) of *KKNI*.

(13) Lecturers who have the same expertise and interests are grouped into the Science Field Group (SFG).

(14) Lecturers with the highest academic positions and/or degrees whose expertise is in accordance with the subjects act as the person in charge of the courses/blocks or are determined by the faculty/postgraduates.

(15) The authority to determine lecturers and their teaching tasks is determined by the faculty/postgraduate.

(16) Lecturers are not allowed to use assistants who do not meet the S2 qualifications and do not have an assignment letter from the faculty.

Part Nine
Academic Advisors and Student Counseling Guidance Team

Article 12

(1) Student academic advisors, hereinafter abbreviated as AA, are lecturers appointed by the dean on the proposal of the head of the study program/section.

(2) Meetings of AA and their students are at least 3 (three) times in one semester.

(3) The duties of AA are:
   a. assisting students in preparing study plans (SP);
   b. assisting students in considering the courses to be taken in accordance with the load of credits that can be taken and validate the hospital;
   c. monitoring and evaluating the progress of student studies;
   d. documenting the results of monitoring student guidance to the department at the end of each semester through a control card;
   e. If necessary, students can be recommended to consult the Student Counseling Guidance Team (SCGT).

(4) Each faculty is required to have SCGT, which has expertise/concern in guidance and counseling whose duties, obligations, and authorities are regulated in the dean's regulations.

Part Ten
Curriculum

Article 13

(1) The curriculum is made based on diploma, Undergraduate Program, profession, master and doctoral study programs.

(2) The curriculum is prepared, implemented, and evaluated with reference to the National Standards for Higher Education and the KKNI.

(3) The National Higher Education Standards consist of
   a. graduate competence standards;
   b. learning content standards;
   c. learning process standards;
   d. learning assessment standards;
   e. standards of lecturers and education staff;
   f. standards of learning facilities and infrastructure;
   g. learning management standards; and
   h. learning financing standards.

(4) The KKNI is a learning achievement obtained through education or job training expressed in the form of diplomas and certificates of competence.

(5) Further arrangements regarding guidelines for the preparation of the study program curriculum are regulated by the Rector's Regulation.

(6) The curriculum structure is determined by the chancellor after obtaining the approval of the senate.

Part Eleven
Student' Study Load and Study Period

Article 14

(1) Study load of diploma, Undergraduate Program, Master's Degree, and doctoral program students is referred to in Table 1.

Table 1. Students' study load and length per education program

No	Education Program	Study Load (credits)		Study Period (Semester)
		Minimum	Maximum	
1	Diploma III	110	120	6 – 8
2	Diploma IV/Applied Undergraduate Program	144	160	7 – 12
3	Undergraduate Programs	144	160	7 – 12
4	Master's Degree/Applied Master's Degree/Specialists	36	50	3 – 6
5	Doctoral/Applied Doctoral/Sub-Specialty	42	-	6 – 12

(2) The credit load for the diploma program is carried out using a package system
(3) The credit load for Semester I and II of undergraduate programs is carried out with a package system per semester.
(4) The credit load for undergraduate programs starting in Semester III is determined by the previous semester-achievement index as referred to in Table 2.

Table 2. The study load of undergraduate students after Semester II

No	Previous semester's Grade Point	Study Load Current Semester (SKS)
1	≥ 3.00	24
2	2.50 – 2.99	21
3	2.00 – 2.49	18
4	1.50 – 1.99	15
5	≤ 1.49	12

(5) The number of credits for postgraduate students who are not in the same field of knowledge is regulated by the study program.
(6) The credit load for postgraduate programs is a maximum of 14 credits per semester.
(7) The credit load and the study period of the professional program are determined based on the applicable laws and regulations.

Part Twelve
Study Load

Article 15

(1) The study load of three-diploma program students is based on a package system, while four-diploma/applied undergraduate programs, and undergraduate programs with high academic achievements, after 2 (two) semesters in the first academic year can take a maximum of 24 (twenty-four) credits per semester in the following semester.
(2) Students of a master's program, an applied master's program, or an equivalent program with high academic achievements can continue to a doctoral program or an applied doctoral program, after at least 2 (two) semesters of attending a master's program or an applied master's program, without having to graduate first. of the master's program or the applied master's program.

(3) Students of the applied master's program or master's program who continue to the doctoral program or applied doctoral program as referred to in paragraph (3) must complete the master's program or applied master's program before completing the doctoral program.

(4) Students with high academic achievement as referred to in paragraph (1) are students who have a semester achievement index (SAI) greater than 3.00 (three point zero zero) and meet academic ethics.

(5) High academic achievement students as referred to in paragraph (2) are students who have a semester achievement index (SAI) greater than 3.75 (three point seven five) and meet the academic ethics.

Article 16

The fulfillment of the study period and load for undergraduate students or applied undergraduate programs as referred to in Article 14 paragraph (1) can be carried out by:

a. following the entire learning process in the Study Program according to the period and study load; or

b. participating in the learning process in the Study Program to fulfill part of the time and study load and the rest follow the learning process outside the Study Program.

Article 17

(1) To fulfill the study period and load in the Learning process as referred to in Article 16 point b, it is carried out in the following ways:

a. at least 4 (four) semesters and a maximum of 11 (eleven) semesters the students are learning in the Study Program;

b. 1 (one) semester or equivalent to 20 (twenty) semester credit units the students are learning outside the Study Program within the *Unila* environment; and

c. a maximum of 2 (two) semesters or equivalent to 40 (forty) semester credit units the students are:
1) Learning in the same study program at another university;
2) Learning in different study programs at other universities; and/or
3) Learning outside of Higher Education.

(2) To fulfill the study period and load as referred to in paragraph (1) point c numbers 1 and 2, the target Study Program and Higher Education must have the same or higher accreditation than the original Study Program and *Unila* accreditation.

Part Thirteen
Requirements for attending lectures

Article 18

(1) Every student registers administratively by paying tuition fees every semester, except for students who are released based on the Rector's Decree.

(2) At the beginning of each semester, students are required to prepare a Study Plan, through the on-line Academic Administration System (Siakadu) program after consulting with the academic advisor, including for those who are preparing their final project, as evidenced by the publication of the Class Name List.

(3) AA validates student hospitals on-line.

(4) If the PA is unable to attend, the hospital is validated by the head of the department/section/ study program.

(5) Students from other State Universities both at home and abroad or members of the public who wish to attend lectures using the sit-in system at *Unila* without wanting to be awarded grades, may attend lectures in whole or in part with the following requirements:

a. Submit an application to the dean through an application letter from the original PTN;
b. Signing a letter of commitment to comply with *Unila*'s administrative rules and regulations;
c. The submission as referred to in point a is made before the current semester; and
d. Obtain approval from the dean of the intended faculty.

(6) Students between study programs within *Unila* can attend lectures using a sit-in system.

(7) Provisions on the sit-in system as referred to in paragraphs (5) and (6) shall be further regulated by the Rector's Regulation.

Part Fourteen
Learning Process Standard

Article 19

(1) Forms of Learning can be in the form of:
   a. lecture;
   b. responses and tutorials;
   c. seminar;
   d. practicum, studio practice, workshop practice,
   e. field practice, work practice;
   f. research, design, or development;
   g. military training;
   h. student exchange;
   i. apprenticeship;
   j. Entrepreneur; and/or
   k. other forms of community service.
(2) The form of learning as referred to in paragraph (1) can be carried out within the Study Program and outside the Study Program.
(3) The form of learning outside the Study Program as referred to in paragraph (1) is a learning process consisting of:
   a. Learning in other study programs in *Unila*;
   b. Learning in the same study program at other universities;
   c. Learning in other study programs at other universities; and
   d. Learning in non-university institutions.

Article 20

(1) The learning process outside the Study Program as referred to in Article 19 paragraph (3) point b, point c, and point d is carried out based on a cooperation agreement between *Unila* and the University or other related institution, and the results of the lecture are recognized through the Unit transfer mechanism. Semester Credit.
(2) The learning process outside the Study Program as referred to in Article 19 paragraph (3) is an activity in the program determined by the Chancellor.
(3) The learning process outside the Study Program as referred to in Article 19 paragraph (3) is carried out under the guidance of the lecturer.
(4) The learning process outside the Study Program as referred to in Article 19 paragraph (3) point c and point d is carried out only for undergraduate programs and applied undergraduate programs outside the health sector.

Part Fifteen
Application of *Siakadu* On-line and Learning
Via Electronic Media

Article 21

(1) The academic process must use the on-line *Siakadu* program that has been determined by the Chancellor for academic registration, academic guidance, as well as monitoring and evaluation of academic progress.
(2) The on-line *Siakadu* program must be used by departments/sections/study programs, faculties, postgraduate programs, and universities to monitor, evaluate, and direct several matters related to the

implementation and development of quality standards for diploma, undergraduate, professional, master's programs, and doctor.

(3) Lecturers of diploma, Undergraduate Program's, profession, master's, and doctoral programs can apply the learning process through electronic media.

(4) Provisions regarding the learning process using electronic media shall be further regulated by the Chancellor's Regulation.

Part Sixteen
Requirements for Taking the Final Semester Exam

Article 22

(1) The requirements for taking the final exam (UAS) are:
   a. students attend the learning process at least 80% (eighty percent) for all programs
      of lecture activities for one semester;
   b. carry out all structured academic activities and/or;
   c. carry out all practicum/response materials (100%).

(2) The provisions as referred to in paragraph (1) also apply to courses that apply learning through electronic media.

(3) In addition to the requirements as referred to in paragraph (1), study programs that apply the Block Final Examination and Rotation Final Examination may add other requirements.

(4) Other requirements as referred to in paragraph (3) will be further regulated in the dean's regulation.

Part Seventeen
Learning Assessment Standards

Article 23

(1) Learning assessment standards are minimum criteria regarding the assessment of student learning processes and outcomes in the context of fulfilling graduate learning outcomes.

(2) The implementation of the assessment using the block system will be regulated by the dean's regulation.

(3) Assessment of student learning processes and outcomes as referred to in paragraph (1) includes
   a. the principle of assessment;
   b. assessment techniques and instruments;
   c. assessment mechanisms and procedures;
   d. implementation of the assessment;
   e. assessment reporting; and
   f. student graduation.

Article 24

(1) The principle of assessment as referred to in Article 23 paragraph (3) point a includes educative, authentic, objective, accountable, and transparent principles that are carried out in an integrated manner.

(2) The educational principle as referred to in paragraph (1) is an assessment that motivates students to be able to:
   a. improve planning and learning methods; and
   b. achieve graduate learning outcomes.

(3) The authentic principle as referred to in paragraph (1) is an assessment oriented to a continuous learning process and learning outcomes that reflect the student's abilities during the learning process.

(4) The objective principle as referred to in paragraph (1) is an assessment based on a standard agreed upon between lecturers and students and free from the influence of the appraiser's subjectivity and the assessed.

(5) The principle of accountability as referred to in paragraph (1) is an assessment carried out in accordance with clear procedures and criteria, agreed upon at the beginning of the lecture, and understood by students.

(6) The transparent principle as referred to in paragraph (1) is an assessment whose procedures and results of the assessment can be accessed by all stakeholders.

Article 25

(1) The assessment technique consists of observation, participation, performance, written test, oral test, and questionnaire.

(2) The assessment instrument consists of a process assessment in the form of a rubric and/or a result assessment in the form of a portfolio or design work.

(3) Attitude assessment can use observation assessment techniques.

(4) Assessment of mastery of knowledge, general skills, and special skills is carried out by selecting one or more a combination of sharing techniques and assessment instruments as referred to in paragraph (1) and paragraph (2).

(5) The final result of the assessment is an integration of various assessment techniques and instruments used.

Article 26

(1) The assessment mechanism consists of:
   a. compiling, conveying, agreeing on the stages, techniques, instruments, and weights of assessment between the assessors and those assessed in accordance with the lesson plan;
   b. carrying out the assessment process in accordance with the stages, techniques, instruments, and assessment weights that contain the assessment principles as referred to in Article 24 paragraph (2);
   c. providing feedback and opportunities to question the results of the assessment to students; and
   d. documenting the assessment process and student learning outcomes in an accountable and transparent manner.

(2)   The assessment procedure includes the planning stage, activities for assigning tasks or questions, observing performance, returning the results of the assessment, and giving the final score.

(3) The evaluation procedure at the planning stage as referred to in paragraph (2) can be carried out through a gradual assessment and/or re-assessment.

Article 27

(1) The principle of assessment as referred to in Article 24 paragraph (2) point d is carried out in accordance with the learning plan.

(2) The implementation of the assessment as referred to in paragraph (1) may be carried out by
   a. the lecturers or team of supporting lecturers;
   b. the lecturers or a team of lecturers by involving students; and/or
   c. the lecturers or a team of lecturers by involving relevant stakeholders.

(3)   Assessment of learning processes and outcomes can be done in the form of quizzes, structured assignments, practicum exams, mid-semester exams (MSE), end-of-semester exams ESE), and classroom observations.

(4) The assessment of structured assignments is carried out on various forms of assignments outside of class hours.

(5)   Observations in class can be made on students' abilities in expressing questions and opinions and answering questions.

(6) Quiz, MSE, and ESE are conducted in writing; Skills exams can be carried out by means of written tests or performance tests, while final/thesis/thesis/dissertation exams are conducted orally, except for the practicum exams in the Medical Education Study Program which are specifically regulated.

(7) Competency examinations for medical education study programs are conducted nationally and are regulated by the medical education law.

(8) Implementation of the assessment as referred to in paragraph (3) for sub-specialist programs, doctoral programs, and applied doctoral programs must include an external assessment team from different universities.

(9) Prequalification exams for doctoral programs can be conducted after students have taken a minimum of 80% (eighty percent) of lectures with a grade point average (GPA) of at least 3.00 (three-point zero).

(10) Follow-up examinations are only permitted for students who have the right reasons after obtaining approval from the person in charge of the courses/blocks.

(11) Follow-up exams are only conducted in the current semester.

Article 28

(1) The course exam files and various structured assignments that have been assessed and become assessment materials must be returned to the students.

(2) All stages of learning assessment results are announced to students to be checked for correctness.

(3) If there is an error by the lecturer in giving grades, the student can submit a correction to the grade to the lecturer in charge of the course by bringing evidence in the form of exam files and structured assignments.

Article 29

(1) Assessment of learning outcomes for students of diploma, undergraduate, professional, master's, and doctoral programs is stated with quality letters and grades A (4), B+ (3.5), B (3), C+ (2.5), C (2), D(1), and E(0).

(2) Conversion of the final score on a scale of 100 into quality letters can be carried out by means of a standard reference assessment or a norm-referenced assessment (among others using the normal reference assessment or the twig and leaf method).

(3) In the assessment of the benchmark reference, the conversion of numbers to quality letters is as referred to in Table 3.

Table 3. Conversion of final grade numbers to quality letters

Final Score (0 – 100)	Letter Quality	Score rating	Rating Status
Diploma/undergraduate/Applied Undergraduate/Professional			
Score ≥ 76	A	4,0	Pass
71 ≤ score < 76	B+	3,5	Pass
66 ≤ score < 71	B	3,0	Pass
61 ≤ score < 66	C+	2,5	Pass
56 ≤ score < 61	C	2,0	Pass
50 ≤ score < 56	D	1,0	Pass**
Score < 50	E	0,0	Failed
Master's Degree/Applied Master's Degree/Specialist			
Score ≥ 81	A	4,0	Pass
75 ≤ score < 81	B+	3,5	Pass
70 ≤ score < 75	B	3,0	Pass
65 ≤ score < 70	C+	2,5	Pass*
55 ≤ score < 65	C	2,0	Failed
50 ≤ score < 55	D	1,0	Failed
Score < 50	E	0,0	Failed
Doctoral/Applied Doctoral/Sub Specialist			
Score ≥ 85	A	4,0	Pass
80 ≤ score < 85	B+	3,5	Pass
75 ≤ score < 80	B	3,0	Pass
70 ≤ score < 75	C+	2,5	Failed
65 ≤ score < 70	C	2,0	Failed

55 ≤ score < 65	D	1,0	Failed
Score < 55	E	0,0	Failed

* C+ declared conditional pass

** D declared conditional pass

(4) The assessment system in study programs that have their own assessment system is regulated by the dean's regulation.

Article 30

(1) Diploma and undergraduate program students are declared to have passed if they have taken all of the compulsory study loads and have graduate learning outcomes targeted by the study program with a grade point average (GPA) greater than or equal to 2.00 (two-point zero), with the condition that the letter of quality D is a maximum of 4 (four) subjects.

(2) In addition to the provisions as referred to in paragraph (1) specifically for the medical education study program, the graduation requirements for letter D quality are a maximum of 2 blocks.

(3) Students from professional programs, specialist programs, master programs, applied master's programs, doctoral programs, and applied doctoral programs are declared to have passed if they have taken all of the specified study load and have graduate learning outcomes targeted by the study program with a grade point average (GPA).) is greater than or equal to 3.00 (three-point zero).

(4) Master program students and doctoral program students with a minimum score of B.

(5) Students of the professional program with the lowest score are determined based on the applicable laws and regulations.

(6) Students who are declared to have passed are entitled to:
   a. diplomas and academic transcripts, for graduates of diploma programs, undergraduate programs, master programs, applied master's programs, doctoral programs, and applied doctoral programs;
   b. professional certificates and academic transcripts, for graduates professional program;
   c. certificate of competence, for graduates of educational programs in accordance with expertise in their branch of knowledge and/or having achievements outside their study program, which is a document recognizing competence for graduate achievements;
   d. title; and
   e. certificate accompanying the diploma (*SKPI*) containing information on academic achievement or qualifications of graduates of higher education with a degree, unless otherwise stipulated by laws and regulations.

(7) Before the diploma is issued, students can obtain a certificate of graduation.

(8) The legality of graduates as referred to in paragraph (6) is issued in Indonesian and/or English.

(9) Professional certificates as referred to in paragraph (6) point b are issued by universities together with ministries, other ministries, non-ministerial government agencies, and/or professional organizations.

(10) The certificate of competence as referred to in paragraph (6) point c is issued by a tertiary institution in cooperation with professional organizations, training institutions, or accredited certification bodies.

(11) Graduation requirements for other competencies, including foreign languages, will be further regulated by the Rector's Regulation.

Article 31

(1) In the event that the diploma and/or SKPI are damaged, lost, or destroyed and can be proven by a written statement from the authorities, a replacement certificate may be issued.

(2) In the event that the academic transcript is damaged, lost, or destroyed and can be proven by a written statement from the authorities and an introduction from the dean/director, a duplicate transcript may be issued.

(3) The Substitute Certificate as referred to in paragraph (1) shall at least contain:
   a. a statement that the diploma, and/or SKPI is damaged, lost, or destroyed as evidenced by the inclusion of the number and date of the written statement regarding the loss from the authorities;
   b. information on the contents of the diploma and/or SKPI;
   c. Substitute Certificate as referred to in paragraph (1) in the form of a substitute:

1) the diploma is written in Indonesian and/or English;
2) SKPI is written in Indonesian and/or English.

Part Eighteen
Grade Point

Article 32

(1) The results of the assessment of student learning achievement are expressed in the form of a grade point average (GPA) consisting of a semester grade point average (SGPA) which shows the GPA in a certain semester, a temporary grade point average (TGPA) which shows the GP up to the current semester, and a grade point average GPA indicating the GPA at the end of the study.
(2) The GPA is the sum of the results of the multiplication of credits and the quality score for each course divided by the total number of credits taken; either pass or fail.
(3) The GPA is stated by writing in 3 (three) digits with 2 (two) decimal places.

Part Nineteen
Repetition and Deletion of Courses

Article 33

(1) Diploma, undergraduate, and professional students are required to repeat the courses with grade E and may repeat courses with grades D, C and C+.
(2) Students who repeat courses with a C+ score as referred to in paragraph (1) only in the intermediate semester.
(3) Master's Degree program students who have a conditional pass grade can repeat the course.
(4) The final grade after the repetition of recognized courses or those listed in the transcript is the highest score.
(5) Elimination of elective courses can be carried out as long as the minimum number of credits is met and the value of the final project/thesis/thesis/dissertation has been entered in the online statement.

Part Twenty
Grade Correction

Article 34

(1) Correction of grades is carried out at the student's proposal with the approval of the lecturer in charge of the course.
(2) Correction of grades must be made by the lecturer in charge for justifiable reasons.
(3) Correction of scores can only be done no later than 4 weeks after the schedule for filling in scores ends with the following mechanism:
   a. students who have filled out the study plan, take a grade correction form in the academic sub-section;
   b. the student submits the grade correction form to the lecturer in charge of the course to be filled in and signed;
   c. the lecturer in charge of the course fills in the column regarding the valid grade, the reason for the correction of the grade, signs it, and submits it to the head of the department/section/study program;
   d. the head of the department submits a proposal for correction of grades to the dean;
   e. the dean based on the proposal for correction of grades submitted by the head of the department/section/study program, corrects the grade and informs the head of the department and the student concerned that the grade has been corrected;
   f. value correction process under the supervision of the rector;
   g. value correction outside the applicable mechanism is considered invalid;
   h. the process of correcting grades is informed to the lecturer in charge.

Part Twenty One
Diploma Program Level Advancement

Article 35

(1) Assessment of the success of diploma program students is carried out at the end of each academic year.
(2) A student is declared to have advanced in level, if
    a. GPA ≥ 2.00;
    b. no courses with incomplete status;
    c. not being suspended.
(3) Students who obtain a GPA of more than 1.50 (one point fifty) and less than 2.00 (two-point zero) are given the opportunity to take a remedial exam for a maximum of 4 (four) courses in the grade E or D in the same semester.
(4) Students who advance to grade are required to repeat the courses marked with grade E and are encouraged to repeat courses with grade D in the semester offering the courses.

Part Twenty-Two
Academic Leave

Article 36

(1) Students of diploma, Undergraduate Program's, professional, master's, and doctoral programs who have strong and valid reasons are entitled to take academic leave.
(2) Academic leave is a postponement of student academic activities within a certain time limit, without payment of tuition fees, and still counted as the study period.
(3) Academic leave is taken for a maximum of 2 (two) semesters and can be taken consecutively or not consecutively.
(4) Academic leave is proposed by the student to the dean with the approval of the AA and the head of the department/section for the study program within the faculty, or to the director with the approval of the AA and the head of the study program for the study program under the postgraduate director.
(5) The requirements for submitting a leave proposal are by submitting an application to the dean or postgraduate director by attaching
    a. original student card;
    b. copy of proof of payment of tuition fees for the current semester.
(6) The dean or postgraduate director submits a proposal for academic leave to be determined administratively by the chancellor.

Part Twenty Three
Extension of Study Period

Article 37

(1) Students of the diploma-three program in their eighth semester, the undergraduate program in their twelfth semester, the Master's Degree program in their sixth semester, and the doctoral program in their twelfth semester may apply for an extension of the study period for 2 (two) semesters if they meet the following requirements:
a. having taken all courses and a maximum of 2 (two) courses have not passed (especially for S1);
b. having conducted result seminars;
c. the working paper/design/art essay, thesis/final project report, theses, and dissertation in the process of improvement.
(2) Students who meet the criteria in paragraph (1) write an application for an extension of the study to the dean with the approval of the academic advisor and

the head of the department/section for the study program within the faculty, or to the director with the approval of the academic advisor and the head of the study program for the study program under the graduate director with the following conditions:

a. written on paper with a sufficient stamp;

        b. known by the academic advisor, supervisor of the final project/thesis/thesis/dissertation, the head of the study program, and/or the head of the department;

c. accompanied by minutes of seminar results and academic transcripts;

d. attached with a copy of the draft of the final project/thesis/dissertation;

e. attached with proof of payment of the last tuition fee;

f. accompanied by a statement letter with a sufficient stamp if after the extension of the study period 1 (one) semester cannot complete, the student concerned is willing to be declared as dropping out of the study.

(3) The dean or postgraduate director submits a proposal for an extension of the study period to be determined administratively by the rector.

(4) After the administrative determination by the rector is issued, the student immediately fulfills the registration requirements.

Part Twenty-four
Dropping out
Article 38

(1) Dropping out is a condition for students who are no longer possible to continue their studies administratively and/or academically.

(2) Dropping out of the study for administrative reasons is given to students who do not pay their tuition fees and/or do not fill the learning plan form for two consecutive semesters.

(3) Dropping out because of the academic reasons is given to

a. diploma program students who do not level up again in the following year and/or their study period is over before the graduation requirements for the diploma program are met;

b. undergraduate program students who are in the Phase I assessment at the end of semester IV who have a temporary GPA of less than 2.00 or do not reach 40 (forty) credits of the courses with pass grades, or if in the Phase II assessment at the end of semester VIII, the students have a temporary GPA of less than 2.00 or do not reach 80 (eighty) credits of the courses with pass grades; or if at the Stage III assessment at the end of semester XII the compulsory study load stated in the curriculum has not been fulfilled and/or their GPA is less than 2.00, and have not passed the thesis exam and has extended the study period for 2 (two) semesters. For programs with a drop-out block system, the study will be regulated by the dean's regulation.

c. Master's Degree program students at the end of semester VI if the compulsory study load stated in the curriculum has not been fulfilled or if all the compulsory study load has been met but the GPA is less than 3.0 (three-point zero);

d. doctoral program students at the end of semester XII if the compulsory study load stated in the curriculum has not been fulfilled or if all the compulsory study load has been fulfilled but the GPA is less than 3.0 (three-point zero).

e. doctoral program students who do not pass the doctoral prequalification exam three times.

(4) Students who commit criminal acts and have been sanctioned based on court decisions that have legal force are still subject to termination of study by the University of Lampung.

(5) Students who have been terminated from the study cannot be given a certificate and academic transcript

(6) Before the decision of the rector regarding dropping out, the students who are going to be dropped out

of their studies can resign.

(7) Terms of resignation as referred to in verse (6) by sending an application to the dean or postgraduate director by attaching:

a. original student card; and

b. Proof of their last tuition payment.

(8) The dean or postgraduate director submits a resignation proposal to be determined administratively by the rector.

(9) Students who withdraw can be given an academic transcript of the courses that have been taken.

Part Twenty-five
Academic Fraud
Article 39

(1) Academic fraud is an act or way that is dishonest, fraudulent, and justifies all means to achieve good grades, among others:

a. Cheating, that is, copying the work of other students in exams, cooperating by communicating with other students in the exam room, and bringing prohibited information including information on electronic devices into the exam room;

b. collusion, namely helping another student to make an assignment even though he knows that the students being assisted will submit the assignment as their own or submit the assignment done by someone else as their own;

c. data falsification;

d. jockeying, namely taking exams for other people by substituting for exam participants or replacing student assignments;

e. falsification of study plans/study results;

f. falsification of grades in academic transcripts;

g. falsification of test files;

h. forgery of initials/signatures;

i. changing or filling grades illegally.

(2) Plagiarism includes, among others,

a. referring to and/or quoting terms, words and/or sentences, data and/or information from a source without mentioning the source in the citation notes and/or without adequately stating the source;

b. referring to and/or quoting at random terms, words and/or sentences, data, and/or information from a source without mentioning the source in the citation notes and/or without stating the source adequately;

c. using the source of ideas, opinions, views, or theories without stating the source adequately.

d. formulating in their own words and/or sentences from the source of the words and/or sentences, ideas, opinions, views, or theories without adequately stating the source;

e. submitting a scientific work produced and/or published by another party as their scientific work without stating the source adequately.

(3) The sources as referred to in verse (2) consist of individuals or groups of people, each acting for himself or a group or for and on behalf of an entity, or anonymous producers of one or more works and/or scientific works made, published, presented, or published in written form, both printed and electronic.

(4) Made as referred to in verse (3) in the form of:

a. musical composition;

b. computer software;

c. photography:

d. painting;

e. sketch;

f. statue; or

g. the result of works and/or similar scientific works that do not belong to points a, b, c, d, e, or f.

(5) Issued as referred to in verse (3) in the form of:

a. books printed and circulated by publishers or universities;

b. articles published in scientific periodicals, magazines, or newspapers;

c. working papers or professional papers from certain organizations;

d. electronic page content; or

e. works and/or scientific works that do not belong to points a, b, c, and d.

(6) Presented as referred to in verse (3) in the form of:

a. public or limited public presentation;

b. presentation via radio/ television/ video/ solid disc/ digital video disc; or

c. other forms or methods of the same kind that are not included in points a and b.

(7) Loaded in written form as referred to in verse (3) in the forms of print and/or electronic.

(8) The statement of the sources is called adequate if it is carried out following the procedures for reference and citation in the style following each field of science, technology, and art.

Part Twenty-six
Academic Sanctions
Article 40

(1) Academic sanctions can be in the form of one or more of the following:

a. giving grade E for the course taken by the student who commits the fraud;

b. giving grades E for all courses taken in one semester by the student who commits the fraud;

c. giving grades E for all courses taken in one semester by the student who commits the fraud and the student concerned is not allowed to take part in academic activities in the following semester;

d. conditional punishment in the form of a threat of termination of study if the student concerned commits academic cheating again within a certain period after being sanctioned for the first fraud;

e. drop out of the study;

f. cancellation of diplomas and revocation of academic degrees.

(2) The academic sanctions listed in verse (1) points b and c of this article are taken into account in the calculation of the study period.

(3) The accused student has the right to defend himself in the examination session.

Part Twenty-seven
Procedure for Imposing Academic Sanctions
Article 41

(1) Every fraudulent act is reported to the dean/director accompanied by an official report.

(2) The dean/director holds an examination session which is attended by

a. the accused student;

b. the student's academic supervisor;

c. supervisor, if the fraud involves working papers/designs/art essays, thesis/final project reports, theses, or dissertations;

d. the lecturer in charge of the course, if cheating involves a course;

e. head of the relevant department/section;

f. head of the relevant study program;

g. vice dean for academics and cooperation and vice dean for student affairs and alumni, or deputy director for academics, student affairs, and alumni.

h. examiner, if cheating is related to the exam.

(3) If the dean/director is an academic supervisor and/or thesis supervisor and/or the lecturer of a course in which the student cheats, the examination session is chaired by the vice dean for academics and cooperation or the deputy director for academics, student affairs, and alumni.

(4) The vice dean for student affairs and alumni shall make a report of the examination which will be signed by the student and all of those who are present.

(5) Examination procedures:

a. vice dean for academics and cooperation, or deputy director for academics, student affairs, and alumni reporting the fraudulent events;

b. if the vice dean for academics and cooperation, or the deputy director for academics, student affairs, and

the alumni is absent, the task is replaced by the head of the relevant department/section/study program;

c. after the report is read, the dean/director asks the accused student to respond to the report;

d. after the student finishes responding, the dean/director allows the session participants to ask for an explanation from the students, the vice dean for academics and cooperation/the deputy director for academics, student and alumni affairs, and the lecturers who find the fraud;

e. the dean/director asks students to leave the examination room and wait outside the courtroom if no one responds or asks questions;

f. the dean/director presides over the examination session to make decisions;

g. the minutes of the examination are prepared by the vice dean for student and alumni affairs, or the deputy director for academics, student, and alumni affairs, and the accused student is summoned into the courtroom to hear the decision and sign the minutes;

h. academic sanctions are imposed by the dean;

i. after signing the minutes, the dean/director shall notify the student's right to appeal to the rector;

j . the vice dean for academics and cooperation affairs, or the deputy director for academics, student, and alumni affairs prepare a decision letter and within three days of the decision session to be signed by the dean/director,

k. vice dean for student and alumni affairs or deputy the director of academic affairs, student, and alumni affairs can assist the student in making an appeal letter to the rector accompanied by mitigating factors for the accused student;

l. an appeal to the rector must be submitted no later than one week after the dean/director's decision letter is issued

m. if the application for appeal as referred to in point k is not submitted, the decision of the dean/director is the final decision;

n. if an appeal is filed, the rector orders the Student Discipline Fraudulence Settlement Unit (SDFSU) to carry out an examination no later than three days after the date the appeal is received by the rector;

o. The SDFSU submits a report to the rector no later than two days after the examination session ends;

p. The SDFSU report is used as a material for the rector to make decisions;

q. within seven days after the SDFSU report has been submitted, the Rector's Decree is issued and submitted to students, deans/directors, and heads of the related departments/sections/study programs;

r. The Rector's decision as referred to in point p is the final decision;

s. The SDFSU is formed based on the Rector's Decree.

Part Twenty-eight
Transfer of Education Program
Article 42

(1) Transfer of education program can be done for the University of Lampung students and study program students outside the University of Lampung.

(2) Transfer of study programs for the University of Lampung students can be in the form of:

a. from program diploma III to another program diploma III;

b. from program diploma IV to another program diploma IV;

c. from program diploma IV to program diploma III,

d. from an undergraduate program to a diploma program;

e. from an undergraduate program to another undergraduate program for similar disciplines;

f. from a Master's Degree program to a Master's program for a similar field of science;

g. from doctoral programs to doctoral programs for a similar field of science.

(3) Transfer of study programs for the University of Lampung students from the same faculty can be in the form of:

a. from regular to regular or non-regular programs;

b. and non-regular to non-regular programs;

c. from exact to non-exact study programs;

d. from non-exact to non-exact study programs;

e. from exact to exact study programs.

(4) Transfer of study programs for the University of Lampung students from different faculties can be in the form of:

a. from exact to exact faculty;

b. from exact to non-exact faculty;

c. from non-exact to non-exact faculty;

d. from a non-educational faculty to an educational one;

e. from an educational faculty to a non-education one.

(5) Transfer of education program from study program outside the University of Lampung as referred to in verse (1) can be done if it has at least the same accreditation as the intended study program.

(6) The academic requirements for the transfer of study programs as referred to in verse (1) must also meet the academic requirements referred to in Table 4.

Table 4. Academic requirements for program transfer within the University of Lampung

No	Kinds of Program Transfer	Maximum Semester	Minimum credits achieved	Lowest GPA achieved*
1	Diploma III to Diploma III	V	36	2,50
2	Diploma IV to Diploma IV	V	40	2,50
3	Diploma IV to Diploma III	V	30	2,00
4	Undergraduate Program to Diploma III	V	30	2,00
5	Undergraduate Program to Undergraduate Program	V	40	2,75
6	Master's Degree program to Master's Degree program	III	12	3,00
7	Doctoral program to Doctoral program	III	12	3,00

* Cumulative grade points of all courses taken before transfer

(7) Courses with the same learning outcomes and credits can be equated without paying attention to the balance between lecture and practicum.

(8) Courses with the same learning achievement but the number of credits is greater than credit transfer courses are recognized as credits for program transfer courses without regard to the balance of lecture and practicum.

(9) Courses with the same learning outcomes but with a smaller number of credits than program transfer credit courses are not recognized as credits for courses achieved in the transfer program.

(10) All courses that are not listed in the academic transcript of the old program but are in the curriculum of the new program must be taken.

(11) All courses that are in the old program transcript but not in the new program curriculum are omitted from the academic transcript.

(12) Students of study programs whose operations will be closed within the University of Lampung can apply for transfer of education programs.

Article 43

(1) For program transfer students within the University of Lampung, an application is submitted to the rector by attaching the following administrative requirements:
a. a certificate of not violating the rules from the faculty/university leader for those who are still students;
b. certificate not terminated for those who are still students;
c. official academic transcripts legalized by authorized officials;
d. certificate of good behavior from the faculty leader;
e. proof of payment of the last tuition fee.
(2) Prospective program transfer students can be declared accepted if they have been approved by the study program/faculty according to the available capacity and meet the requirements determined by the study program and special requirements determined by the study program.
(3) Prospective students who are accepted are required to pay
a. transfer student registration fees;
b. tuition fees;
c. Financial Contribution for the Institutional Development (SFCID) (only for the students of a parallel class)
(4) The Student Identification Number is determined by the Academic and Student Affairs Bureau.
(5) The determination of the batch on the Student Identification Number for the transfer program is the same as the batch in the old study program.

Part Twenty-nine
Study Transfer to The University of Lampung
Article 44

(1) Transfer students from diploma, undergraduate, and postgraduate programs from a study program outside The University of Lampung must meet the requirements referred to in Article 42 verse (6).
(2) The study period of a transfer student is the entire study period from the old university, including the calculation of academic leave.
(3) The academic requirements for the transfer of study programs as referred to in verse (1) must also meet the academic requirements referred to in Table 5.

Table 5. Academic requirements for the study transfer to The University of Lampung

No	Kinds of Program Transfer	Maximum Semester	Minimum credits achieved	Lowest GPA achieved*
1	Diploma III to Diploma III	V	36	3,00
2	Diploma IV to Diploma IV	V	40	3,00
3	Diploma IV to Diploma III	V	30	2,00
4	Undergraduate Program to Diploma III	V	30	2,00
5	Undergraduate Program to Undergraduate Program	V	40	3,00
6	Master's Degree program to Master's Degree program	III	12	3,25
7	Doctoral program to Doctoral program	III	12	3,25

* Cumulative grade points of all courses taken before transfer and having been recognized by the intended new study program.

(1) Recognition of courses with the same learning outcomes and credits can be done with courses in the study program entered without paying attention to the balance of lectures and practicum.

(2) Courses with the same learning outcomes but the number of credits is greater than the program transfer credits are recognized as the number of credits for the program transfer courses without paying attention to the balance of lectures and practicum.

(3) Courses with the same learning achievement but the number of credits is smaller than the course transfer credits are not recognized as credits for the courses achieved in the transfer program.

(4) All courses that are not listed in the academic transcript of the original program but are in the curriculum of the new program must be taken.

(5) All courses that are in the old program transcript but not in the new program curriculum are omitted from the academic transcript.

Article 45

(1) Prospective transfer students are required to apply to the rector by attaching the following requirements:

a. a letter from the head of the original faculty regarding student status.

b. a certificate of not dropping out of a study from the vice-rector for the academic field of the original university,

c. a letter of approval from parents/guardians for candidates who are still dependent on their parents/guardians;

d. a certificate of good behavior from the police;

e. an official academic transcript signed by the competent authority of the original university.

(2) Prospective transfer students can be declared accepted as students of the University of Lampung if they have been approved by the study program/faculty according to the available capacity with the conditions required by the study program.
(3) Prospective students who are accepted are required to pay
a. program transfer student registration fees;
b. Tuition fee;
c. Financial Contribution for the Institutional Development (FCID) (only for the students of the parallel class).
(4) Student Identification Number is determined by the Bureau of Academic and Student Affairs (BASA).
(5) The determination of the batch on the Student Identification Number for the transfer program is the same as the batch in the original study program.

Part Thirty
Continuing Study from a Diploma Program to an Undergraduate Program
Article 46

(1) Continuing studies from the diploma III program to the undergraduate program can be carried out for graduates of the diploma III program both from the University of Lampung and outside the University of Lampung in similar sciences.
(2) Continuing studies as referred to in verse (1) may be carried out no later than 2 (two) years after graduation.
(3) For prospective students to further study programs as referred to in verse (1), the application is submitted to the rector by attaching the following administrative requirements:
a. official academic transcripts legalized by authorized officials;
b. the students of the University of Lampung transferring a study program must have a GPA of 3.00 and those outside The University of Lampung a GPA of 3.25
c. photocopy of the original diploma certificate legalized by the authorized official;
d. a certificate of good behavior from the police.

Article 47

(1) Faculties can select and accept prospective students for further studies as referred to in Article 46 verse (1) according to the available capacity.
(2) The selection procedure of further study for the prospective students as referred to in verse (1) shall be further regulated by the dean's regulation.
(3) Prospective students for further study as referred to in verse (1) can be declared accepted as students of the University of Lampung if they have been approved by the faculty.
(4) The field of science of prospective students for further study as referred to in verse (1) must be linear with the further study program to be pursued.
(5) Prospective students who are accepted are required to pay
a. Registration fees of the program transfer students;
b. Tuition Fee.
(6) Determination of Student Identification Number based on the year of entry minus the normal study period.
(7) The Student Identification Number is determined by the Academic and Cooperation Bureau.

Part Thirty-one
Moving Study Outside The University of Lampung
Article 48
(1) Diploma program students, undergraduates, Master's Degree, and doctorates are allowed to transfer their studies to other universities.
(2) A transfer letter to another tertiary institution is given as long as it has been recommended by the intended tertiary institution to be accepted.
(3) Students submit a study transfer application to the rector by attaching the following requirements:
a. academic transcripts ratified by the vice dean for academics and cooperation affairs;
b. has paid tuition fees up to the current semester;
c. statement stating that he is free from various administrative obligations, including having returned all of the library books and laboratory equipment, having submitted the accountability report of the student activities;
d. original student card.
(4) Students who have been given a transfer letter cannot be readmitted to the University of Lampung.

Part Thirty-two
Credit Transfer
Article 49

(1) Academic credit transfer program is the process of evaluating qualification components to determine overall/equivalence with other qualifications by combining comparable credits for academic achievement and individual achievement in the form of lectures, internships, cultural programs, or research conducted by students from The University of Lampung to other universities both at home and abroad, or vice versa.
(2) Length of study, internship, cultural program, or research conducted for a minimum of 1 (one) semester.
(3) The University of Lampung acknowledges/ validates the final grades obtained by students through the credit transfer program.
(4) The amount of the quota is determined by the academic implementer where the recipient study program is held.
(5) Single tuition fee is paid by program participants at the sending college.
(6) The cost of living at the receiving college is borne by the student.
(7) Terms of credit transfer program:
a. the recipient's study program follows the sender's study program;
b. Higher education study program designated by the University of Lampung students for a credit transfer program at least is accredited B or equivalent criteria.
(8) Requirements for students of the University of Lampung to participate in the credit transfer program:
a. getting a recommendation from the chancellor on the suggestion of the dean;
b. registered in the current semester;
c. having a minimum GPA of 3.00 and having achieved at least 72 credits.
(9) Procedures for applying students of the University of Lampung who are participants in the credit transfer program:
a. students submit applications to transfer credits to the selected universities to the rector through the dean;
b. the rector provides recommendation on the application as referred to in letter a;
c. the vice-rector for academic affairs sends a file of the name of the candidate who is accepted to the universities that accept the prospective participant and another copy is sent to the vice-rector for general and finance affairs
(10) Requirements for students participating in the credit transfer program who enter the University of Lampung:

a. obtaining a recommendation from the rector of the university concerned;
b. enrolled in the sending university in the ongoing semester;
c. having a minimum GPA of 3.00 and have achieved at least 72 credits.
(11) Procedures for applying to the credit transfer program for the students entering the University of Lampung:
a. prospective participants fill out an application form addressed to the vice-rector for the academic affairs,
b. the vice-rector for the academic affairs selects the prospective participants;
c. the vice-rector for the academic affairs sends a list of the accepted participants to the sending Universities;
d. at the end of the semester, the vice-rector for the academic affairs sends the study results of the students to the sending college.

Part Thirty -three
Double Degree Program
Article 50

(1) The University of Lampung organizes a double degree program.
(2) The double degree program is only implemented for undergraduate, Master's Degree, and doctoral students.
(3) The requirements for participating in the double degree program follow the agreement between the University of Lampung and the tertiary institution concerned.
(4) Procedures for implementing the program:
a. Interested students can visit the website of the University of Lampung to see if the study program they are studying includes a study program that has a double degree program;
b. a student who has the potential as referred to in verse (3) takes and fills out an application form signed by the academic advisor and the vice-dean for academics and cooperation affairs, or the deputy director for academics, student, and alumni affairs;
c. the form referred to in point b is accompanied by documents including academic transcripts, English language proficiency assessment sheets, and a statement letter from the bank as proof of guarantee that the person concerned has financial capability;
d. students who meet the requirements in verse (3) of this article will be called for an interview;
e. the management of all documents needed for students who are going abroad is the responsibility of the students, which is facilitated by the Unit for the Development of International Cooperation and Services.

Part Thirty-four
Working Papers/Designs/Art Essays, Undergraduate Theses/Final Project Reports, Theses, and Dissertation
Article 51

(1) Working papers/designs/arts essays, thesis/final project reports, theses, and dissertations are individual scientific works compiled at the end of their studies by students of diploma, undergraduate, professional, Master, and doctoral programs.
(2) The choice of individual scientific works in the form of working papers, designs or art essays, and undergraduate theses or final project reports, theses, and dissertations in applied study programs is left to the policies of the respective faculties/postgraduates as regulated in the regulations of the dean/director.
(3) The outline of the proposed individual scientific work as referred to in verse (1) shall be further regulated in the Rector's Regulation.
(4) Undergraduate students who have scientific works in the form of student creativity programs (SCP) that are included in *PIMNAS* (a national student science forum), published in nationally accredited scientific journals *SINTA 1* (one) and/or 2 (two), reputable international

scientific journals can be recognized as equivalent to individual scientific work as referred to in verse (1).

(5) Students who have scientific papers published in journals as referred to in verse (4) must be the first authors.

(6) The acknowledgment of equality as referred to in verse (4) is further regulated in the Rector's Regulation.

Article 52

The requirements for submitting individual scientific work proposals as referred to in Article 51 verse (1) are:

a. working papers/designs/art essays for diploma program students if they have passed at least 100 credits of courses;

b. undergraduate theses/final project reports for undergraduate students if they have passed the course at least 110 credits;

c. theses for Master's Degree program students if they have passed at least 24 credits of courses;

d. dissertations for doctoral program students if they have passed the doctoral pre-qualification examination;

e. The final projects of the professional program are determined according to the regulations of each profession.

Article 53

(1) After the requirements for submitting scientific work proposals for diploma program students as referred to in Article 52 are fulfilled:

a. students submit their scientific work proposals which are known by their academic advisors (AA) and approved by the head of the study program/department/section;

b. the head of the study program examines the application for scientific work proposals which include:

1. fulfillment of academic and administrative requirements;

2. the relevance of the proposed scientific work with the field of science that the study program covers.

c. the head of the study program rejects the proposal of scientific work which is duplication and/or is not relevant to the field of science covered by the study program;

d. the head of the study program rejects the application documents that do not meet the academic and administrative requirements;

e. the head of the study program considers the improvement of the proposal if from a linguistic point of view it is deemed inappropriate;

f. the student consults with the advisory commission after obtaining an advisory committee from the head of the study program and is approved by the head of the department;

g. students compose working papers/designs/art essays;

h. students take exams;

i. students improve working papers/designs/art essays according to the advice of the examiner team;

j. students submit working papers/designs/art essays that have been corrected and approved by the advisory commission and examiner team in printed form and/or soft copy to the advisory commission, study program, and the Central Library of the University of Lampung.

(2) After the requirements for submitting scientific work proposals for undergraduate students as referred to in Article 52 are fulfilled:

a. the students submit scientific work proposals to the head of the department/section/study program;

b. the head of the department/section/study program examines the application file for submitting a scientific work proposal which includes:

1. fulfillment of academic and administrative requirements;

2. duplication of research results;

3. the relevance of the proposed scientific work with the field of science that the study program takes care of.

c. the head of the department/section/study program rejects the proposal of scientific work which is duplication and/or irrelevant to the field of science that the study program cares for;

d. the head of the department/section/study program rejects the application file that does not meet the academic and administrative requirements;

e. the head of the department/section/study program considers the improvement of the title if it is deemed inappropriate from a linguistic point of view;

f. the student consults with the advisory commission after obtaining the advisory commission;

g. the students compose thesis;

h. the students carry out seminars on proposals, results, and exams;

i. the students improve their thesis/final project report according to the advice of the examiner team;

j. the student submits a thesis/final project report that has been corrected and approved by the advisory commission and the examiner team in print and soft copy to the advisory commission, study program, and the Central Library of the University of Lampung;

k. the students compose a thesis/final project no later than 6 (six) months since the decree is issued, and can be extended for 2 (two) months.

(3) After fulfilling the requirements to submit a scientific paper proposal for Master's Degree program students as referred to in Article 52:

a. the students submit a thesis proposal to the head of the study program;

b. the head of the study program examines the application file for submitting a thesis title which includes:

1. fulfillment of the academic and administrative requirements;

2. duplication of research results;

3. the relevance of the thesis proposal to the field of science that the study program covers.

c. the head of the study program rejects the thesis proposal which is duplication and/or irrelevant to the field of science that the study program covers;

d. the head of the study program rejects the application document that does not meet the academic and administrative requirements;

e. the head of the study program considers the improvement of the proposal if from a linguistic point of view it is deemed inappropriate;

f. the head of the study program proposes the advisory commission and the thesis examiner team to the head of the department;

g. the student consults with the advisory commission after obtaining the advisory commission;

h. the students prepare research proposals and conduct seminars;

i. the students have examinations;

j. the students improve the thesis according to the advice of the examiner commission;

k. the student submits a thesis that has been corrected and approved by the advisory commission and the examiner commission in printed form and/or soft copy to the advisory commission, study program, and the Central Library of the University of Lampung;

l. the time for writing the thesis is a maximum of 8 (eight) months, and can be extended for 6 (six) months;

(4) After fulfilling the requirements to submit a scientific paper proposal for doctoral program students as referred to in Article 52:

a. the students submit a dissertation proposal to the head of the study program;

b. the head of the study program examines the application document for submitting a dissertation proposal which includes:

1. fulfillment of the academic and administrative requirements;
2. duplication of research results;
3. the relevance of the proposal to the field of science that the study program covers.

b. the head of the study program rejects the proposal which is duplication and/or irrelevant to the field of science that the study program covers;

c. the head of the study program rejects the application document that does not meet the academic and administrative requirements;

d. the head of the study program considers the improvement of the proposal if from a linguistic point of view it is deemed inappropriate;

e. the head of the study program proposes the advisory commission and the dissertation review team to the dean/director;

f. the student consults with the advisory commission after obtaining the advisory commission;

g. the students prepare research proposals and conduct seminars;

h. the students have examinations;

i. the students improve their dissertation according to the advice of the examiner team;

j. the student submits a dissertation that has been corrected and approved by the advisory commission and the examiner team in printed form and/or soft file to the advisory commission, study program, and the Central Library of the University of Lampung;

k. the time for the preparation of the dissertation is a maximum of 24 (twenty-four) months, and can be extended for 8 (eight) months;

(5) The procedure for nominating the advisory and examiner commission, the duties and authorities of the supervisor and examiner will be further regulated in a dean/director's regulation.

(6) Every student is required to write a scientific paper to be published as a graduation requirement:

a. for undergraduate programs, theses, or final project reports and upload them on the repository page of the University of Lampung, unless published in a national journal uploaded on the *Garuda* portal;

b. for applied undergraduate programs, working papers, design specifications, or art essays and upload them on the repository page of The University of Lampung, unless published in a national journal uploaded on the *Garuda* portal;

c. for Master's Degree programs, theses, or other equivalent forms and upload them on the repository page of The University of Lampung, as well as at least 1 (one) paper published in an accredited scientific journal or an international journal or reputable indexed international conference proceedings;

d. for doctoral programs, dissertations, and at least 1 (one) paper that has been published in a reputable international journal.

Part Thirty-five
Advisors, Examiners, Seminars, and Exams
Article 54

(1) Student advisory commission for the students who write

a. working papers/designs/art essays are guided by 1 (one) lecturer for each student;

b. undergraduate thesis/final project report is guided by at least 1 (one) lecturer and at most 2 (two) lecturers for each student;

c. the thesis is guided by at least 2 (two) lecturers and at most 3 (three) lecturers for each student, and;

d. The dissertation is guided by at least 2 (two) lecturers and at most 3 (three) lecturers for each student.

(2) The composition of the students' supervisor commission for writing undergraduate theses/final project reports, theses, and dissertations consists of the main supervisor and assistant supervisor.

(3) Conditions for supervisors for the students who write:

a. working paper/design/art essay is a permanent lecturer who has a field of science in line with the student's research topic/study, at least with the functional position of an assistant professor with a Master's degree;

b. undergraduate thesis/final project report is a permanent lecturer who has a field of science in line with the student's research topic/study, at least with the functional position of lector for lecturers with a Master's degree or assistant professor for lecturers with doctoral degrees for the main supervisor and at the very least with the functional position of the assistant professor and a Master's Degree degree for assistant supervisor;

c. thesis is a permanent lecturer who has a field of science in line with the student's research topic and holds a doctorate and at least the functional position of assistant professor for the main supervisor and a doctoral degree with the functional position of assistant professor for assistant supervisor;

d. dissertation is a permanent lecturer who has a field of science that is in line with the student's research topic. For promoters with a doctoral degree with a functional position of professor or a doctoral degree with a functional position of an associate professor who has at least 1 (one) scientific publication in the last 5 (five) years in an accredited national journal or international journal with a reputation or 1 (one) other form recognized by an expert group determined by the university senate. For co-promoters with a doctoral degree with the functional position of associate professor that has national publications;

e. assistant supervisors or co-promoters can come from outside The University of Lampung according to their expertise, with a minimum qualification of Master's education or equivalent for undergraduate programs and doctoral education or equivalent for postgraduate education.

(4) The supervisors of the student who prepare working papers/designs/art essays, undergraduate theses/final project reports, theses, and dissertations are proposed by the head of the study program, approved by the head of the department, for study programs under the department, and for study programs that do not have any department approved by the chair of the study program and appointed by the dean or director for multidisciplinary study programs.

(5) The main supervisor/promoter for students preparing working papers/designs/art essays, undergraduate theses/final project reports, theses, and dissertations is a permanent civil servant lecturer.

(6) Duties of supervisors and examiners:

a. The main supervisor/promoter duties are:

1) guiding diploma program students in determining topics and titles as well as writing proposals, carrying out final assignments, writing complete final assignments, and preparing for final exams;

2) guiding undergraduate/Master's Degree/doctoral program students in determining topics and titles, writing research proposals, conducting research, writing seminar materials for seminars on proposals and research results, writing complete final assignments/undergraduate thesis/thesis/dissertation, and preparation for final exams/ thesis/thesis/dissertation, and;

3) determining and leading the meeting of the student advisory committee.

b. The duties of the assistant supervisor/co-promoter are:

1) assisting the main supervisor in carrying out his duties as stated in verse (5) point a and;

2) attending and actively participating in the session of the student advisory committee.

c. the duties and authorities of the non-supervisor examiner/examiner are:

1) attending and providing input in seminars on research proposals and results;

2) examining and evaluating the dissertation/undergraduate thesis/thesis/final work;

3) providing suggestions for improvement of dissertation/thesis/thesis/TA. which includes scientific material, formats, and writing techniques, as well as language

(7) A lecturer can be the main supervisor for 4 (four) doctoral program students, 6 (six) Master's Degree program students, and 8 (eight) diploma, undergraduate, and professional students in 1 (one) semester.

(8) The period for supervising working papers/designs/art essays, undergraduate thesis/final project reports is a maximum of 6 (six) months and can be extended for 2 months since the guidance decision is issued.

(9) The period of thesis guidance is a maximum of 8 (eight) months and can be extended for 6 (six) months since the guidance decision is issued.

(10) The period of dissertation mentoring is a maximum of 24 twenty-four) months and can be extended for 8 (eight) months from the issuance of the guidance decision.

(11) After the extension period, the supervisors can be considered to be replaced for appropriate reasons.

(12) The procedures and the process of mentoring are determined through the regulations of the dean/director.

Article 55

(1) The head of the department/section/study program supervises the advisory process.

(2) If a problem occurs in the advisory process, the head of the department/section/study program takes action that does not harm the students in the advisory process.

(3) If the supervisor is negligent in carrying out his advisory duties, the head of the department/section/study program or the dean may replace the supervisors.

Article 56

(1) The examination commission for the diploma program consists of:
a. supervisor and chief examiner;
b. primary examiner;
c. secretary.

(2) The examination commission for the undergraduate program consists of a maximum of 3 (three) persons consisting of:
a. the main supervisor as the chairman and member of the examiner;
b. the main examiner (the examiner in the seminar on proposals and research results) has at least the position of an assistant professor if he holds a doctorate, and also an assistant professor if he holds a Master's Degree degree;
c. assistant supervisor (if any) as assistant examiner concurrently as the secretary;
d. if the supervisor is only 1 (one) person, the supervisor as chairman is concurrently a member of the examiner, and 2 (two) reviewing examiners (reviewing examiners I and II in the seminar on proposals and research results) who have the position of an assistant professor if he holds a doctorate, and also an assistant professor if he holds a Master's Degree.

(3) The examining committee for the Master's Degree program is at least 4 (four) and at most 5 (five) persons consisting of
a. the main supervisor as the chairman and member of the examiner commission;
b. the examiner who is not a supervisor has a relevant field of expertise, at least the position of an assistant professor with a doctorate title as the first examiner, and the second examiner has at least the position of an assistant professor with a doctoral degree;
c. the assistant supervisor as an assistant examiner concurrently as the secretary.

(4) The examination commission for the doctoral program consists of:
a. Eligibility Exam:
1) The main supervisor (promoter) as the Head of the Examiner commission;

2) The chairman or secretary of the study program as secretary and examiner;

3) The examiners who are not the supervisors (at least 1 person) according to their expertise in the field of science, hold a doctoral degree and have at least an assistant professor, and can come from outside The University of Lampung; and

4) an assistant supervisor (co-promoter).

b. Closed Examination/Pre-Promotion;

1) the dean/director or the one appointed as the chief examiner concurrently as a member of the examination commission;

2) the chairman/secretary of the study program as the secretary and member of the examination commission;

3) the examiners who are not supervisors (at least 1 person from outside The University of Lampung/external examiner) possess relevant expertise in the field of science, hold a doctorate, and have at least the position of an assistant professor;

4) the main supervisor (promoter) and assistant supervisor (co-promoter).

c. Open Exam/Promotion.

1) the rector or the one appointed as the chief examiner;

2) the dean/director or the appointed member of the examination commission;

3) the chairman/secretary of the study program as the secretary and member of the examination commission;

4) the examiners who are not advisors (at least 1 person must come from outside The University of Lampung/external examiner); and

5) the main advisor (promoter) and assistant advisor (co-promoter)

Article 57

(1) The dissertation/thesis/undergraduate thesis seminar consists of Seminar I for presenting research proposals and Seminar II for presenting research results by students.

(2) Seminar I is held by students with the following conditions:

a. research proposals and materials for Seminar I have been approved by the supervisory commission;

b. the student concerned has attended a minimum of 5 seminars I and/or II.

(3) Seminar II is held by students with the following conditions:

a. the draft of the dissertation/thesis/ undergraduate thesis and the materials for Seminar II have been approved by the supervisory commission;

b. have attended a minimum of 10 Seminars I and/or II;

(4) Seminar I must be held before carrying out research, while Seminar II is held after the requirements as referred to in verse (3) are met.

(5) Seminars I and II are held open to lecturers and students of The University of Lampung by announcing the title, place, and time 7 (seven) days before the implementation and attended by the advisor commission and reviewers as well as at least 5 students for the dissertation/thesis seminar or 10 students for an undergraduate thesis seminar.

(6) Student seminars are held for a minimum of 60 minutes: 15 minutes for presentations, 15 minutes for questions, input, and suggestions from participants, 15 minutes for the reviewers, and 15 minutes for supervisors.

(7) The weight of assessment in a seminar with 2 supervisors and 1 reviewer is 50% for the main supervisor, 20%for the assistant supervisor, and 30% for the reviewer.

(8) The weight of assessment in a seminar with 1 supervisor and 2 reviewers is 50% for the supervisor, 25% for the first reviewer, and 25% for the second reviewer.

(9) Filling in the class score list (CSL) for Seminars I and II is coordinated with the Vice Dean for Academic Affairs and Cooperation of each faculty for monodisciplinary diploma, undergraduate, and postgraduate study programs; and the Director for multidisciplinary diploma, undergraduate, and postgraduate study programs.

Article 58

(1) The requirements for taking the work paper/design/art essay exam, thesis/final project report for vocational/undergraduate program students are:

a. passing all the courses stated in the curriculum with a minimum GPA of 2.00 and only 4 (four) courses with scores of D

b. for study programs that apply the block system maximum 2 (two) blocks with scores of D

c. showing approval from the advisory commission to carry out an exam on the working paper/design/art essay, undergraduate thesis/final project report;

d. having passed the English competence test under the Rector's Regulation;

e. having returned all of the library books and laboratory equipment;

f. having paid the tuition fees from the first semester to the last semester;

g. having attended an academic orientation program.

(2) The requirements for taking the thesis exam are:

a. passing all courses stated in the curriculum with a minimum GPA of 3.00;

b. the number of grades C+ is a maximum of 2 (two) courses;

c. showing the approval of the advisory commission to carry out the exam;

d. having proof of publication of 1 (one) scientific paper or receipt of accepted scientific paper publication manuscripts from an international journal or accredited national scientific journals as the first author;

e. having passed the English competence test that has been determined by the rector;

f. having returned all of the library books and laboratory equipment;

g. having paid the tuition fees from the first semester to the last semester;

h. having attended an academic orientation program.

(3) The requirements for taking the dissertation exam are:

a. passing all courses stated in the curriculum with a minimum GPA of 3.00;

b. showing the approval of the advisory commission to carry out the exam

c. having proof of publication of 1 (one) scientific paper or receipt of accepted publication of a scientific paper from an international scientific journal with a reputation as the first author;

d. paying off tuition fees and other funds from the first semester to the last semester;

e. having attended an academic orientation program;

f. passing the pre-qualification exam, and have passed the English language competence test as determined by the Rector's Regulation;

g. having returned all of the library books and laboratory equipment;

(4) The technical regulations regarding the dissertation examination shall be further regulated by the regulations of the dean/director of the postgraduate program.

Article 59

(1) Undergraduate students who have been able to take the thesis exam in a semester but still have to take a maximum of two compulsory courses that have been taken but have not passed not because of academic sanctions and the courses are offered in the following semester, the student concerned can have the special lecture or guided study with the following conditions:

a. the students submit an application that is approved by the academic advisor, the head of the department/section, and the dean no later than the second week of the current semester;

b. the students are required to fill out a study plan form for guided courses in the current semester;

c. the number of hours of study is following the course credit load;

d. the guided study lasts for 2-4 months and the face-to-face meetings are carried out 14 (fourteen) times as evidenced by the attendance list;

e. the number of face-to-face hours per day is carried out based on the agreement of the lecturer in charge of the course and students.

(2) The provisions for special lectures or guided studies as referred to in verse (1) are excluded from study programs that apply the block system.
(3) The provisions for special lectures or guided studies as referred to in verse (1) for study programs that apply the block system are further regulated by the dean's regulation.

Part Thirty-six
Writing Formats of
Working Papers/Designs/Art Essays, Undergraduate Theses/Final Project Reports, Theses, and Dissertations
Article 60

The format guidelines for writing working papers/designs/art essays, undergraduate theses/final project reports, theses, and dissertations are further regulated in the rector's regulation.

Article 61
Guidelines on printing, cover color, signature, and other matters related to working papers/designs/art essays, undergraduate theses/final project reports, theses, and dissertations are further regulated in the rector's regulation.

Part Thirty-seven
Graduation requirements
Article 62

(1) Students are declared to have passed if they have met the academic and administrative requirements.
(2) The study program is required to determine graduate competency standards based on the graduation standards set by the university based on the dean's regulations.
(3) Students who are declared to have passed are entitled to obtain certificates and degrees.

Part Thirty-eight
Graduation Predicate
Article 63

(1) The predicate of student graduation consists of satisfactory, very satisfactory, and praise.
(2) Diploma and undergraduate program students are declared to have graduated with predicate
a. satisfactory if they reach a Grade Point Average (GPA) of 2.76 (two point seven six) to 3.00 (three-point zero);
b. very satisfactory if they reach a Grade Point Average (GPA) of 3.01 (three-point zero one) to 3.50 (three-point five-zero);
c. praise if you achieve a Grade Point Average (GPA) of more than 3.50 (three-point zero) without grades C and/or D with a maximum study period of 4 (four) years for undergraduate programs, and diploma III programs with a study period of 3 (three) years.) year.
(3) Students of professional programs, specialist programs, master's programs, the applied master's programs, doctoral programs, the applied doctoral programs, are declared to have graduated with honors
a. satisfactory if it reaches a Grade Point Average (GPA) of 3.00 (three-point zero) to 3.50 (three-point five-zero);
b. very satisfactory if it reaches a Grade Point Average (GPA) of 3.51 (three point five one) to 3.75 (three point seven five); or
c. praise, if you achieve a Grade Point Average (GPA) of more than 3.75 (three point seven five) without a C+ grade with a study period for a Master's Degree program a maximum of 2

(two) years, and a doctoral program a maximum of 3 (three) years.
d. The predicates for professional programs, specialist programs, the applied Master's Degree programs, and applied doctorates with a certain period of study will be determined by the rector's decision.

Part Thirty-nine
Academic Degrees and Professional/Vocational Designations
Article 64

(1) Every student who has been declared to have passed in the academic education program is given an academic title and those declared to have passed in the professional/vocational education program are given the title of professional/vocational designations.
(2) Academic degrees and professional/vocational designations are included in the diploma along with the name of the study program being followed.
(3) The use of undergraduate (*Undergraduate Program*) and Master's Degree degrees, as well as professional and vocational designations, is placed after the name entitled to the title and designation after being preceded by a comma.
(4) Doctoral degree abbreviated as Dr. is placed in front of the name entitled to the title.
(5) The academic title or professional/vocational designation used by the entitled is 1 (one) degree and/or the highest professional/vocational level designation.
(6) Academic degrees and professional/vocational designations are only used or included in official documents related to academic and work activities.
(7) Academic degrees and professional/vocational designations are as referred to in Table 6.

Table 6. Academic degrees and professional/vocational designations

No	Faculty	Study Program	Educational Level	Degree/designation	
				Full	Abbreviated
1	Economics and Business	a. Economics	Doctoral	Doktor Ekonomi	Dr.
		b. Management	Master's Degree	Magister Manajemen	M.M.
		c. Accounting	Master's Degree	Magister Akuntansi	M.Ak.
		d. Economics	Master's Degree	Magister Ekonomi	M.E.
		e. Accounting Profession	Profession	Akuntan	Ak.
		f. Management	Undergraduate Program	Sarjana Manajemen	S.M.
		g. Accounting	Undergraduate Program	Sarjana Akuntansi	S.Ak.
		h. Economics and Development	Undergraduate Program	Sarjana Ekonomi	S.E.

		i. Accounting	Diploma III	Ahli Madya Akuntansi	A.Md.Ak.
		j. Taxation	Diploma III	Ahli Madya	A.Md.
		k. Banking and Finance	Diploma III	Ahli Madya Ekonomi	A.Md.E.
		l. marketing	Diploma III	Ahli MadyaManajemen	A.Md.M.
2	Law	a. Legal Studies	Doctoral	Doktor Hukum	Dr.
		b. Legal Studies	Master's Degree	Magister Hukum	M.H.
		c. Legal Studies	Undergraduate Program	Sarjana Hukum	S.H.
3	Teacher Training and Education	a. Education Technology	Master's Degree	Magister Pendidikan	M.Pd.
		b. Social Studies Education	Master's Degree	Magister Pendidikan	M.Pd.
		c. Education Management	Master's Degree	Magister Pendidikan	M.Pd.
		d. Indonesian Language Education	Master's Degree	Magister Pendidikan	M.Pd.
		e. Mathematics Education	Master's Degree	Magister Pendidikan	M.Pd.
		f. English Language Education	Master's Degree	Magister Pendidikan	M.Pd.
		g. Educational Science	Master's Degree	Magister Pendidikan	M.Pd.
		h. Physics Education	Master's Degree	Magister Pendidikan	M.Pd.
		i. Regional Language and Literature Education	Master's Degree	Magister Pendidikan	M.Pd.
		j. Elementary School Teacher Education	Master's Degree	Magister Pendidikan	M.Pd.
		k. Physical Health and Recreation Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.

		l. Guidance and Counseling	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		m. Economics Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		n. History Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		o. Pancasila and Civic Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		p. Geography Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		q. Mathematics Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		r. Chemistry Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		s. Physics Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		t. Biology Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		u. Indonesian Language and Literature Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		v. Drama, Dance, and Music Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		w. English Language Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		x. Elementary School Teacher Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		y. Education of Early Childhood Education Teacher	Undergraduate Program	Sarjana Pendidikan	S.Pd.

		z. French Language Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		aa. Information Technology Vocational Education	Undergraduate Program	Sarjana Pendidikan	S.Pd.
		bb. Teacher ProfessionEducation	Profession	Guru	Gr.
4	Agriculture	a. Agricultural Science	Doctoral	Doktor Pertanian	Dr
		b. Agronomy	Master's Degree	Magister Pertanian	M.P.
		c. Agricultural Industrial Technology	Master's Degree	Magister Pertanian	M.T.
		d. Agribusiness	Master's Degree	Magister Pertanian	M.P.
		f. Forestry	Master's Degree	Magister Sains	M.Hut.
		g. Agricultural Extension and Communication	Master's Degree	Magister Sains	M.P.
		h. Agrotechnology	Undergraduate Program	Sarjana Pertanian	S.P.
		k. Agribusiness	Undergraduate Program	Sarjana Pertanian	S.P.
		l. Technology of Agricultural Produce	Undergraduate Program	Sarjana Pertanian	S.P.
		m. Farm	Undergraduate Program	Sarjana Peternakan	S.Pt.
		n. Forestry	Undergraduate Program	Sarjana Kehutanan	S.Hut.
		o. Aquaculture	Undergraduate Program	Sarjana Perikanan	S.Pi.
		p. Aquatic Resources	Undergraduate Program	Sarjana Perikanan	S.Pi.
		q. Agricultural	Undergraduate Program	Sarjana Teknologi	S.T.

			Enginee ring		Pertanian	
		r.	Marine Science	Undergradu ate Program	Sarjana Perikanan	S.Pi.
		s.	The technol ogy of the Agricult ural Industry	Undergradu ate Program	Sarjana Teknologi Pertanian	S.T.
		t.	Agronomy	Undergradu ate Program	Sarjana Pertanian	S.P.
		u.	Soil Science	Undergradu ate Program	Sarjana Pertanian	S.P.
		v.	Plant Protecti on	Undergradu ate Program	Sarjana Pertanian	S.P.
		w.	Agricult ural Extensio n	Undergradu ate Program	Sarjana Pertanian	S.P.
		x.	Nutritio n and Technol ogy of Animal Feed	Undergradu ate Program	Sarjana Pertanian	S.Pt.
		y.	Plantati on	Diploma III	Ahli Madya	A.Md.P.
5	Engineering	a.	Civil Enginee ring	Master's Degree	Magister Teknik	M.T.
		b.	Mechan ical Enginee ring	Master's Degree	Magister Teknik	M.T.
		c.	Enginee r Professi on	Profession	Profesi Insinyur	Ir.
		d.	Civil Enginee ring	Undergradu ate Program	Sarjana Teknik	S.T.
		e.	Mechan ical Enginee ring	Undergradu ate Program	Sarjana Teknik	S.T.
		f.	Electrica l Enginee ring	Undergradu ate Program	Sarjana Teknik	S.T.

		g. Chemical Engineering	Undergraduate Program	Sarjana Teknik	S.T.
		h. Geophysical Engineering	Undergraduate Program	Sarjana Teknik	S.T.
		i. Architecture	Undergraduate Program	Sarjana Arsitektur	S.Ars.
		j. Geodetic Engineering	Undergraduate Program	Sarjana Teknik	S.T.
		k. Informatics Engineering	Undergraduate Program	Sarjana Teknik	S.T.
		l. Civil Engineering	Diploma III	Ahli Madya	A.Md.T.
		m. Survey and Mapping	Diploma III	Ahli Madya	A.Md.T.
		n. Mechanical Engineering	Diploma III	Ahli Madya	A.Md.T.

6	Social and Political Sciences	a. Public administration	Master's Degree	Magister Ilmu Pemerintahan	M.I.P.
		b. Administrative Science	Master's Degree	Magister Ilmu Administrasi	M.Si.
		c. Communication Studies	Master's Degree	Magister Ilmu Komunikasi	M.I.Kom.
		d. Sociology	Undergraduate Program	Sarjana Sosial	S.Sos.
		e. Public administration	Undergraduate Program	Sarjana Ilmu Pemerintahan	S.I.P.
		f. State Administration	Undergraduate Program	Sarjana Administras	S.A.N.

				i Negara	
		g. Business Administration	Undergraduate Program	Sarjana Administrasi Bisnis	S.A.B.
		h. Communication Studies	Undergraduate Program	Sarjana Ilmu Komunikasi	S.I.Kom.
		i. International Relations	Undergraduate Program	Sarjana Sosial	S.Sos
		j. Public relations	Diploma III	Ahli MadyaIlmu Komunikasi	A.Md.I.Kom.
		k. Library	Diploma III	Ahli Madya	A.Md
		l. Secretary	Diploma III	Ahli Madya	A.Md.
7	Mathematics and Natural Sciences	a. Mathematics and Natural Sciences	Doctoral	Doktor	Dr.
		b. Chemistry	Master's Degree	Magister Sains	M.Si.
		c. Biology	Master's Degree	Magister Sains	M.Si.
		d. Mathematics	Master's Degree	Magister matematika	M.Mat.
		e. Physics	Master's Degree	Magister Sains	M.Si.
		f. Chemistry	Undergraduate Program	Sarjana Sains	S.Si.
		g. Biology	Undergraduate Program	Sarjana Sains	S.Si.
		h. Mathematics	Undergraduate Program	Sarjana Matematika	S.Mat.
		i. Physics	Undergraduate Program	Sarjana Sains	S.Si.
		j. Computer science	Undergraduate Program	Sarjana Komputer	S.Kom.

		k. . Applied Biology	Undergraduate Program	Sarjana Sains Terapan	S.Si.
		l. Informatics Management	Diploma III	Ahli Madya	A.Md.
8	Medicine	a. Public health	Master's Degree	Magister Kesehatan Masyarakat	M.K.M.
		b. Doctor Profession	Profession	Dokter	dr.
		c. Doctor Education	Undergraduate Program	Sarjana Kedokteran	S.Ked.
		d. Pharmacy	Undergraduate Program	Sarjana Farmasi	S. Farm.
9	Post-graduate Program	a. Environmental Science	Doctoral	Doktor Lingkungan	Dr.
		b. Environmental Science	Master's Degree	Magister Lingkungan	M.Ling.
		c. Community Development/Empowerment Counseling	Master's Degree	Magister Sains	M.Si.
		d. Coastal and Marine Management	Master's Degree	Magister Sains	M.Si.
		a. Natural Sourc	Master's Degree	Magister Lingkungan	M.Ling.

		e Mana geme nt			

(8) Legally obtained academic degrees and/or professional/vocational designations can be reviewed for academic reasons.

Part Forty

Best Graduates/Graduates

Article 65

(1) The best graduates consist of the best graduates at the faculty/postgraduate level and the university level.

(2) The best graduates at the faculty/ postgraduate level are determined by the rector upon the proposal of the dean and/or postgraduate director.

(3) The best graduates at the university level are determined by the rector based on the selection of the first best graduates at the faculty/ postgraduate level.

(4) The best graduates must have a GPA ≥ 3.50 for diplomas and Undergraduate programs, GPA ≥ 3.75 for Master's Degree and doctorates, and meet the following requirements:

a. The study period is ≤ 3 years for the Diploma III program, ≤ 4 years for the Undergraduate Program, ≤ 2 years for the Master's Degree program, and ≤ 3.5 years for the doctoral program;

b. The graduates have passed the English competency under the Rector's Regulation of The University of Lampung; no repetition of the courses; without C+, C, and D grades; and has met all the graduation requirements.

(5) The order of the best graduates of diploma and Undergraduate programs is determined based on

a. GPA 50%;

b. study period 20%;

c. English language competence 15%;

d. non-academic achievement during study at The University of Lampung 15%.

(6) The order of the best graduates of Master's Degree and doctoral programs is determined based on

a. GPA 50%;

b. study period 20%;

c. English language competence 15%;

d. scientific publications 15%.

(7) The conversion of the study period to a quality score of 1–4 is as follows:

a. diploma program: < 3 years = 4; 3.0–3.5 years = 3;

b. Undergraduate program: < 4 years = 4; 4.0–4.5 years = 3;

c. Master's Degrees: < 2 years = 4 and 2.0–2.5 years = 3;

d. doctorate: < 3.5 years = 4 and 3.5–4.0 years = 3.

(8) Conversion of the last English competency score to a quality score of 1–4 is as follows: > 550 = 4; 500–550 = 3; 476–499 = 2; 450–475 = 1

(9) Conversion of non-academic achievement into scores as referred to in verse (5) point d, is as in Table 7:

Table 7. Conversion of non-academic achievement into scores during studies at the University of Lampung

No	Level	Position			
		Head	The core management	Member	Others
1	University	4	2,5	1,5	1,5
2	Faculty	3	2	1	1
3	Department/Section	2	1	0,5	0,5
4	Others*)	2	1	0,5	

*) Achievements in the areas of talent/interest and reasoning

(10) Conversion of non-academic achievement positions into scores as referred in verse (9) is as in Table 8

Table 8. Conversion of the Positions of Non-academic Achievement into scores during study at The University of Lampung

No	Scores	Positions
1	4	− The Student President; − The Chair of the University Student Senate; − Outstanding student I = the 1st National Champion in the field of Talent/interest and reasoning; − The Chairman of the student activity unit of The University of Lampung.
2	3	− The Student Governor (Faculty Level); − The Chair of the Faculty-Student Senate; − The Chairperson of the Faculty's Student Representative Council;

		− Outstanding Student II = the Second National Champion in the field of Talent/interest and reasoning; − Head of the student activity unit of Faculty.
3	2,5	− The Core Board of Student Executive Board / University Student Senate; − The Head of Division at the University Level Student Activity Unit; − Outstanding Student III = The third national champion in the field of talent/interest and reasoning; − The first regional winner in the areas of talent/interest and reasoning.
4	2	− The Head of Student Association at the department level; − The Head of Student Technical Implementation Unit at the faculty level; − The Core Management of the Faculty Student Council; − The second regional winner in the area of talent/interest and reasoning.
5	1,5	− A member of the board of the Student Senate/ Student Executive Board at the University/Faculty levels; − The chair of the University/Faculty-Level Activity Committee; − The third regional winner in the area of talent/interest and reasoning.
6	1	− The Core Management of the Student Unit at the Department/Section Level; − The Core Committee of the University/Faculty Level activity; − The Head of the Student Activity Committee at the Department/Section Level.
7	0,5	− A member/Staff of Student Units at the Department level; − A committee member of other activities.

(11) If a student has a track record of more than one academic achievement, the one with the highest conversion value is selected.

(12) The value of non-academic achievement as referred to in verse (5) point d shall be recognized if it can be proven by attaching a Management Decree or Committee Decree or Charter/Certificate.

(13) Scientific publications as referred to in verse (6) point d are further regulated in the postgraduate director's regulation.

(14) The best graduates of rank 1 to 3 for the diploma/Undergraduate Program program at the faculty level are selected by a team appointed by the dean.

(15) The best graduates of rank 1 to 3 at the university level for diploma/Undergraduate Program programs are selected from the best graduates of rank I from each faculty by a team appointed by the rector.

(16) The best graduates rank 1 to 3 at the faculty and university levels for the postgraduate program are selected by a team appointed by the rector on the recommendation of the dean or director.

(17) If two candidates have the same score, the GPA is used as the determining criterion.

(18) If the candidate's GPA used as the determining criteria as referred to in verse (17) is the same, then the date and time of the exam will be used as the determining criteria.

CHAPTER III
CLOSING
Article 66

At the time this Academic Regulation comes into effect, the Rector's Regulation Number 13 of 2019 on the Academic Regulations of the University of Lampung is revoked and declared ineffective.

Article 67

This Rector's Regulation comes into effect on the date of its promulgation.
In order that the academic community of the University of Lampung recognizes it, it must be distributed through the Legal Documentation and Information Network of the University of Lampung.

Enacted in Bandar Lampung
On 8 June 2020
RECTOR,

Signed

KAROMANI

This copy is following the original document,
Head of General and Finance Affairs Bureau
University of Lampung,

Signed

Sariman, S.H.
NIP 196105261989021001

Bandar Lampung, 28 June 2022
Has been translated as an Official Translation
on behalf of the Rector of the University of Lampung

Head of Academic and Student Affairs Bureau,

Hero Satrian Arif, S.E., M.H